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Title: BOOKSTORE REFUND/EXCHANGE

Code: HH0101

Policy Reference: N/A

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Textbooks may be returned for a full refund for a period of two (2) weeks following the first day of classes each semester, subject to the provisions below. Supplies, computers and uniforms are non-returnable, non-exchangeable. Clothing items may only be exchanged,, and must be in new condition with original price tags still attached.

1. No refunds or exchanges will be made without an MATC itemized Bookstore receipt which will accompany all sales.
2. All books returned as new must be in new, saleable condition, in the original packaging, free of all soil, markings, and other damage. Books that do not meet these criteria may be eligible for partial refund based on condition. Workbooks, optional paperbacks, and supplies are not returnable.
3. Books listed on the Bookstore's webpage on [matc.edu](http://matc.edu) are the only books approved for use in a particular course.

Office of Responsibility: Bookstore  
Last Reviewed: Feb-2022