



**ADMINISTRATIVE REGULATION
AND PROCEDURE**

Title: REQUESTS BY LAW ENFORCEMENT
AUTHORITIES, OR OTHERS, TO LOCATE
STUDENTS DURING SCHOOL HOURS

Code: FF0603

Policy Reference: N/A

All requests to locate students during school hours by persons other than MATC employees engaged in school business, shall be referred to the director of Student Life at the Milwaukee Campus or the campus Executive Director at the regional campuses.

Requests related to criminal or legal matters, such as subpoenas, warrants or court orders shall be referred to the Public Safety department at any campus.

Office of Responsibility: Public Safety

Last Reviewed: Jun-2021