

REQUEST FOR ENROLLMENT

To be completed for individuals under 16 and/or high school students requesting enrollment in courses not subject to the compulsory school attendance law (Wisconsin Statute 118.15). SIGNED FORM MUST BE ATTACHED TO STUDENT REGISTRATION FORM.

Prior to registration in a course, please complete the following information:

	/	/
Student Name	Social Security Number	Birthdate
	/	/
Address	Work Phone	Home Phone
	/	/
Course Title	Course Number	Hours of Course (Must be outside normal school day)

REASON FOR REQUEST TO ENROLL IN THIS COURSE:

REQUIRED SIGNATURES:

HIGH SCHOOL STUDENT: Have this portion signed by you, parent/guardian, and principal.

STUDENT UNDER THE AGE OF 16: This section must be completed in addition to other signatures.

	/
Student	Date
	/
Parent/Guardian	Date
	/
School Principal	Date

	/
Registrar - MATC	Date

Refunds for canceled courses or student-initiated withdrawal will be made payable to the enrollee.

NO ENROLLMENT UNDER THESE ADMINISTRATIVE GUIDELINES SHALL PERTAIN TO HIGH SCHOOL CREDIT.

NOTE: CLASSES/PROGRAMS EXCLUDED FROM ENROLLMENT (SEE OTHER SIDE)

COURSES/PROGRAMS EXCLUDED

Students under age 16 will not be permitted to enroll based upon specific circumstances such as, but not limited to, applicable board policy requirements, district course requirements, ability to benefit from the course and/or safety, and certification or licensing requirements.

1. Emergency Medical Technician.
2. All Nursing and Nurses Aide classes/Allied Health classes.
3. No student under age 16 will be admitted to a class in which any part of the class involves hands-on applications for skill development in areas identified as hazardous in Chapter 70 Wisconsin Code (Ind 70.03(3e)). Hazardous areas include bakery machines; brick, tile, and kindred products; mining; explosive usage; use of hoisting apparatus; logging; motor vehicle drivers and outside helpers; use of radioactive substances; wrecking or demolition; usage of firearms; manufacturing or processing etc.
4. Fire training courses.
5. Alcohol and Other Drug Abuse core classes.
6. Industrial Technology courses (i.e: Quality Assurance courses).
7. Child Care core courses.
8. Law Enforcement courses (contact or recruit specific training).