



Attachment 3 – b.

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
February 8, 2025**

CALL TO ORDER

The Milwaukee Area Technical College District Board held a Board Retreat in Open Session on Saturday, February 8, 2025, and called to order by Chairperson Foley at 9:33 a.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1. ROLL CALL

Present: Lauren Baker; Bria Burris (virtual); Erica Case; Mark Foley; Citlali Mendieta-Ramos; Supreme Moore Omokunde (virtual); Waleed Najeeb; Tina Owen-Moore; Gale Pence

Excused: None

COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

ITEM 2. Introduction and Administrative Matters

Discussion Chairperson Foley opened the meeting and welcomed all in attendance.

ITEM 3. Strategic Planning and Board Priorities

Chairperson Foley introduced Dr. Jennifer Mikulay, director, Quality Planning, who led a workshop on strategic planning and board priorities.

ITEM 4. Board Ethics and Conflict of Interest

Discussion Chairperson Foley introduced Ms. Sherry Terrell-Webb, general counsel, and Ms. Denise Greathouse, partner, Michael Best & Friedrich, who led the board in discussions about ethical

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considerations for District Board members, including potential conflicts of interest. Highlights of the discussion included:

- Review of accreditation expectations from the Higher Learning Commission (HLC):
 - HLC assumed practices for boards:
 - Board has a conflict of interest policy
 - Board has the authority to engage the CEO
 - Board has the authority to approve the annual budget
 - Board has the authority to dismiss the CEO
 - Board includes “public” members.
 - HLC accreditation guidance for boards:
 - Adopt and uphold the mission
 - Delegate the day to day management of the college
 - Uphold the college’s shared governance policies and practices
 - Preserve and enhance the college
 - Preserve independence from undue influence
 - Consider interests of internal and external constituencies
 - Exhibit fair and ethical behavior
 - Make decisions in compliance with board policies
 - Be trained and knowledgeable to make informed decisions
 - Support a mission-base budget.
- Review of assumed practices from the HLC:
 - The institution has a conflict of interest policy that ensures that the governing board and the senior administrative personnel act in the best interest of the institution.
 - The institution has ethics policies for faculty and staff regarding conflict of interest, nepotism, recruitment and admissions, financial aid, privacy of personal information, and contracting.
- District Board Member Conflict of Interest Procedure
- Ethical Leadership.
 - The public trust of governance requires board members to serve:
 - Without personal gain
 - Without partisan or personal agendas
 - Consistent with ethics rules and state law for public officials.
 - Ethical principles for college and university administrators (American Association of College and University Administrators).

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- Commitment to doing what is right in fulfilling professional duties and responsibilities.
 - Ethical standards are key to maintaining trust – internally and externally.
 - Shared responsibility to serve as ethical leaders within institutions and in higher education in general.
- Various scenarios depicting potential conflicts of interest were given to the board for discussion.

ITEM 5. Lunch

ITEM 6. Budget Workshop

Discussion Chairperson Foley introduced Dr. Yan Wang, vice president, Enrollment and Retention, and Ms. Eva Kuether, chief financial officer, who led a workshop on the budget.

ITEM 7. Adjournment

The meeting adjourned at 1:28 p.m.

Respectfully submitted,

Peter Kovoichich

On behalf of Board Secretary Citlali Mendieta-Ramos

* No action will be taken by the District Board at this retreat.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.