



**Attachment 3 - a**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
November 25, 2024**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Monday, November 25, 2024, and called to order by Chairperson Foley at 4:05 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM 1 a. ROLL CALL**

**Present:** Lauren Baker; Bria Burris; Erica Case; Mark Foley; Citlali Mendieta-Ramos; Supreme Moore Omokunde (4:21 p.m.); Waleed Najeeb (virtual 4:07 p.m.); Tina Owen-Moore (virtual); and Gale Pence.

**Absent:** None.

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

Discussion Chairperson Foley allowed time for Dr. Cruz to recognize the women's volleyball team. The volleyball team made school history by securing the program's first NJCAA Region 4 (Midwest A District) championship and first-ever NJCAA Division II National Tournament appearance. The team earned an overall record of 34-8, which was best record and the most wins in school history.

**ITEM 2. COMMENTS FROM THE PUBLIC**

Dennis Majewski, TV and Video Production and Digital Content Advisory Committee member, commented on the "Letters from Santa" broadcasts on PBS.

**ITEM 3. APPROVAL OF MINUTES**

**3 a. Regular Board Meeting: October 22, 2024**

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Motion It was moved by Director Burris and seconded by Director Mendieta-Ramos to approve the minutes of the Regular Board Meeting on October 22, 2024.

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

- 4.a. Bills – October 2024**
- 4.b. Financial Report – October 2024**
- 4.c. Human Resources Report**
- 4.d. Procurement Report**

Motion It was moved by Director Baker, seconded by Director Burris, to approve the Consent Agenda Report.

Action Motion approved.

**Director Supreme Moore-Omokunde arrived at 4:21 p.m.**

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

- 5 a. Resolution (F0338-11-24) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025F of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Director Baker, seconded by Director Burris, to approve Resolution (F0338-11-24) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Foley - 9

Noes: None.

- 5 b. Resolution (F0339-11-24) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025G of Milwaukee Area Technical College District, Wisconsin**

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Motion It was moved by Director Pence, seconded by Director Baker, to approve Resolution (F0339-11-24) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025G of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris and Foley - 9

Noes: None.

**5 c. Resolution (F0340-11-24) to Approve FY2023-2024 Annual Budget Amendment**

Motion It was moved by Director Najeeb, seconded by Director Mendieta-Ramos, to approve Resolution (F0340-11-24) to Approve FY2023-2024 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, Case, and Foley - 9

Noes: None.

**5 d. Resolution (F0341-11-24) to Approve FY2024-2025 Annual Budget Amendment**

Motion It was moved by Director Baker, seconded by Director Najeeb, to approve Resolution (F0341-11-24) to Approve FY2024-2025 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, Case, Mendieta-Ramos, and Foley - 9

Noes: None

**5 e. Resolution (F0342-11-24) to Approve Presidential Evaluation Instrument, Part A**

Motion It was moved by Director Pence, seconded by Director Burris, to amend the proposed Presidential Evaluation Instrument, Part A.

Action Motion approved by voice vote.

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Motion It was moved by Director Pence, seconded by Director Mendieta-Ramos, to approve Resolution (F0342-11-24) to Approve Presidential Evaluation Instrument, Part A, as amended.

Action Motion approved by voice vote

**ITEM 6. Policy Review**

**6 a. Policy D0402 – Credit for Prior Learning and Experience**

Discussion Sherry Terrell-Webb, general counsel, led the discussion on the policy review.

**ITEM 7. Reports - Monthly**

**7 a. Chairperson’s Report**

Discussion Chairperson Foley shared the following report:

- Winter Commencement will be held on Saturday, December 14 at the Fiserv Forum starting at 11:00 a.m.
- MATC’s Culinary and Baking students will be showcasing their annual Gingerbread House Competition in the Create Gallery from November 26 to December 4. Houses will be displayed in the Create Gallery until December 4, when they will be moved to the Milwaukee Public Market for final showcase to the public. Awards ceremony will take place on Wednesday, December 11 at the Milwaukee Public Market.
- WTCS District Boards Association will be hosting a Legislative Seminar from January 15-16, 2025 at the Wisconsin State Capitol in Madison. The DBA will also be sponsoring an ACCT Governance Leadership Institute on January 17 at the Concourse Hotel in Madison.
- Director Pence and Chair Foley shared their reflections on the October ACCT Congress they attended in October.

**7 b. President’s Report**

Discussion Dr. Anthony Cruz shared the following report:

- Zanaia Joshua, editor-in-chief of the MATC Times and a student in the Associate of Science program, earned the distinction of being one of only nine two-year college students nationwide nominated for the 2024 Reporter of the Year award by the Associated Collegiate Press.

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- Kimberly Wright Adams, a second-year student in the Baking and Pastry Arts program and member of the Pastry Arts Advisory Board, recently showcased her talent on the Food Network's new national baking competition, "Wizards of Baking."
- Karen Feliciano, the college's lead faculty member in the Welding department, has been honored as the Women in Construction Educator of the Year by the Daily Reporter, a newspaper that covers the construction industry across the state. Karen started MATC's bilingual welding program in 2022.
- On October 24, MATC's Oak Creek campus hosted the "Heavy Metal Tour." Nearly 150 high school students attended the event to learn about careers in manufacturing. The event was sponsored in part by All Within My Hands, a nonprofit established by the members and management of the rock band Metallica to support and advance careers in manufacturing fields. To date, the college has awarded 80 scholarships.
- On November 13, Dr. Cruz joined MATC's M<sup>3</sup> partners, MPS Interim Superintendent Eduardo Galvan and UWM Chancellor Mark Mone, to accept the Wisconsin Public Policy Forum's award for intergovernmental cooperation at the forum's 32nd annual Salute to Local Government event.
- On November 18, Dr. Cruz celebrated with 36 MATC students who became U.S. Citizens at the New Citizen Recognition and Resource Fair at the Walker's Square campus.
- On November 19, the college celebrated the completion and one-year anniversary of the Electrical Power Distribution Line Mechanic technical training program in Milwaukee's revitalized Metcalfe Park neighborhood.
- Laura Bray, vice president of College Advancement and External Communications and executive director of the MATC Foundation, was selected by Milwaukee Magazine as a Betty Awards winner.
- In November 12, Dr. Cruz attended a Fireside Chat with the Black Excellence Leadership Alliance affinity group, also known as BELA. The chat included a conversation on Dr. Cruz's MATC experience and discussed ways to improve the sense of community at MATC.
  
- Spring enrollment numbers:
  - 48 % of the Spring enrollment goal has been met.
- Bilingual Education Update:
  - Courses: In fall 2024, there were 117 course sections scheduled for Bilingual Education.
  - Language Support: The program is intended for students who might have a primary language other than English, but for these credit-bearing courses, the intention is to improve their English over time. The college's emphasis is to identify and hire faculty with a specialty in another language. At this time, MATC only

offers Bilingual courses in Spanish. The college has the following resources available for faculty members who are not Spanish speaking:

- Translation built into Ultra Blackboard that can assist in 16 different languages (and all courses are provisioned with a Blackboard shell);
- Syllabus provided in both languages;
- Educational assistants from the bilingual office available upon request to assist in the classroom environment.

**7 c. Treasurer’s Report**

Discussion Director Gale Pence shared the treasurer’s report. Highlights of the report included:

- Audit Advisory Committee met on November 6.
  - The external audit is still in-progress. No material weakness or significant deficiencies have been noted, as Baker Tilly anticipates completing and issuing their report in December.
  - Brian Kubik, manager, Internal Audit, provided an overview of the risk assessment process.
  - Draft results of the Program Viability Review were shared, which included a recommendation that evaluators include neutral and/or external voices to improve transparency as the new process is developed.
- Other Post-Employment Benefit (OPEB) and FCC Trust Report
  - Strong returns were recorded for both accounts for the quarter.

**7 d. Legislative Matters Update**

Discussion Ms. Ramie Zelenkova, partner, Hubbard Wilson & Zelenkova, LLC, shared the legislative matters update. Highlights of the update included:

- November elections resulted in Republicans holding a narrow majority in the 2025 state legislature.
- The state senate will have an 18 to 15 Republican majority.
- Administration is working on their budget recommendation, which will be delivered to the legislature in February.

**7 e. District Student Senate Report**

Discussion Mr. Brian Morearty, budget chairperson for the MATC District Student Association (DSA), shared the Student Senate report. Highlights of the report included:

- The DSA partnered with Recruitment to host a toy drive for the West Allis community. The drive began earlier this month and ends in December, allowing prospective students with families to pick out holiday gifts.
- The DSA partnered with the Public Safety and Marketing departments to host the Public Safety Day on November 6. The event highlighted resources available to students regarding campus safety.
- Representatives from the MATC Times attended a college media association conference in New Orleans. D'Allen Davis and Emma Turk were awarded honorable mentions for best newspaper news spread and the MATC Times staff was awarded an honorable mention for best news website front page. Editor-in-chief Zanaia Joshua also received an honorable mention for reporter of the year.

**7 f. Milwaukee PBS General Manager's Report (Bi-monthly)**

Discussion Ms. Debbie Hamlett, vice president/general manager, Milwaukee PBS, shared her bi-monthly report. Highlights of the report included:

- The station received an Emmy award for their broadcast of the Violent Femmes 40<sup>th</sup> anniversary celebration with the Milwaukee Symphony Orchestra.
- The station will be recording a concert with Adrian Dunn titled "Wonderful, A Soulful Celebration," on December 7. The concert features a 50-person community choir and will be broadcast on December 23.
- The station will be airing a documentary about the rebuilding of Milwaukee's Trinity Lutheran Church, which was built in 1847 and damaged by a fire in 2018.
- The station is 32% towards their budget of \$8 million.

**7 g. DEI Report (Quarterly)**

Discussion Mr. Michael Rogers, vice president, DEI, shared the quarterly DEI report. Highlights of the report included:

- Mr. Rogers hosted six diversity, equity and inclusion town halls in October at all of the respective campuses, including a virtual session.

- The Restorative Practices Initiative officially launched in the fall semester with nine opportunities for staff to participate.
- On November 13th, DEI hosted MATC alum Clarissa Friday in honor of Native American Heritage Month
- On November 15, fifteen staff members completed a student success data analytics program provided online by California State University.
- Student Accommodation Services held their annual Jumpstart Workshop this summer, which provides new students in need of accommodations a jumpstart on their first semester.
- On October 30, Student Accommodation Services held a virtual presentation to provide information to faculty, staff and students of MATC on how to apply for accommodations, the accommodation approval process, what types of assistance are provided once a student is approved, the role of a sign language interpreter in the classroom, and general information about the department.
- As a follow-up to MATC Day speaker’s Dr. Terrell Strayhorn presentation, the DEI division is hosting a book club to read Dr. Strayhorn’s book, “College Students' Sense of Belonging.”

**7 h. Non-Construction Procurement Report (Annual)**

Discussion Ms. Laura Moore, procurement manager, was available for questions about the annual non-construction procurement report, which was provided to the board ahead of the meeting.

**7 i. Construction Services Report (Annual)**

Discussion Mr. Kris Johnson, director, Facilities Planning, was available for questions about the annual construction services report, which was provided to the Board ahead of the meeting.

**ITEM 8. BOARD MONITORING**

**8 a. Healthcare Pathway Capstone Program – Nursing**

Discussion Dr. Eric Gass, dean, Healthcare Pathway, and Annette Ries, director, Nursing Program, presented on the Healthcare Pathway Capstone Program - Nursing. Highlights of the presentation included:

- Recent accreditation visit was successful; next accreditation visit will be in eight years.
- The program supports efforts to increase Wisconsin’s nursing workforce through possible nursing apprenticeship opportunities, increasing affordability of nursing programs, and promoting healthcare opportunities to diverse populations.



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- The program is working with administration to integrate modern technologies and state of the art interprofessional, student-centered learning environments.
- Program outcomes continue to exceed expectations in state board pass rates and program completion rates.

**ITEM 9. NEW BUSINESS**

None.

**ITEM 10. Future Agenda Items/Events**

- a. December 14, 2024, MATC Winter Commencement, 11:00 a.m., Fiserv Forum
- b. December 17, 2024, GED/HSED Graduation, 6:00 p.m., Cooley Auditorium
- c. December 17, 2024, MATC District Board Meeting, 4:00 p.m., Downtown Milwaukee Campus, Boardroom (M210)

**ITEM 11. Closed Session**

- a. Discussion and Update on Personnel Matters

It was moved by Director Case, seconded by Director Baker, to convene into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to discuss Item 11 a., Discussion and Update on Personnel Matters.

**ITEM 11. Adjournment**

The meeting adjourned at 7:43 p.m.

Respectfully submitted,

*Peter Kovoichich*

On behalf of Board Secretary Citlali Mendieta-Ramos

\* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

\*\* Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the

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Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.*