



**Attachment 3 – a.**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
April 22, 2025**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, April 22, 2025, and called to order by Chairperson Foley at 4:00 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM 1 a. ROLL CALL**

**Present:** Lauren Baker; Bria Burris; Erica Case; Mark Foley; Citlali Mendieta-Ramos; Supreme Moore Omokunde (virtual); Waleed Najeeb (virtual); and Gale Pence.

**Excused:** Tina Owen-Moore

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Mr. Peter Kovochich, board liaison, confirmed proper notice was given.

**ITEM 2. COMMENTS FROM THE PUBLIC**

No comments from the public.

**ITEM 3. APPROVAL OF MINUTES**

**3 a. Regular Board Meeting: March 25, 2025**

Motion It was moved by Director Case and seconded by Director Mendieta-Ramos to approve the minutes of the Regular Board Meeting on March 25, 2025.

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

**4.a. Bills – March 2025**

**4.b. Financial Report – March 2025**

**4.c. Human Resources Report**

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**4.d. Procurement Report**

**4.e. Construction Report**

Motion It was moved by Director Case and seconded by Director Pence to approve the Consent Agenda Report.

Action Motion approved.

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

**5 a. Resolution (F0357-04-25) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025K of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Director Pence, seconded by Director Baker, to approve Resolution (F0357-04-25) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025K of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Foley - 8

Noes: None.

**5 b. Resolution (F0358-04-25) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025L of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Director Burris, seconded by Director Case, to approve Resolution (F0358-04-25) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024-2025L of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Burris, and Foley - 8

Noes: None.

**5 c. Resolution (F0359-04-25) for Approval of Other Student Fees, Avocational Fees, and Adult Tuition**

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Motion It was moved by Director Baker, seconded by Director Najeeb, to approve Resolution (F0359-04-25) for Approval of Other Student Fees, Avocational Fees, and Adult Tuition.

Discussion Mr. Paul Zinck, vice president, Administration and Operations, provided an overview of the resolution and answered questions from the Board.

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Burris, Case, and Foley - 8

Noes: None.

## ITEM 6. Reports - Monthly

### 6 a. Chairperson's Report

Discussion Chairperson Foley shared the following report:

- The Spring 2025 Commencement ceremony will take place on Saturday, May 17, at 12:00 p.m. at the UWM Panther Arena.
- The PBS Annual Meeting will take place from May 19-21, 2025 in Atlanta, Georgia.
- Upcoming ceremonies to be held at the Downtown Milwaukee Campus:
  - Nurses' Pinning Ceremony, May 20, 6:00 to 8:00 p.m.
  - Dental Hygiene Pinning Ceremony, May 22, 4:00 to 6:00 p.m.
  - GED/AHS/HSED Graduation Ceremony, May 28, 6:00 to 8:00 p.m.
- Later this month the Board will be receiving a link to the annual board self-evaluation instrument. Chair Foley asked the Board to complete the poll by May 15.
- Chair Foley attended the annual WTCS Student Ambassadors Appreciation Dinner in Wisconsin Dells on April 10. MATC's honored student ambassador was Naomi Omoruyi, who is a student of the Associate of Science program in the General Education Academic and Career Pathway with plans to transfer into Nursing.
- The WTCDBA held its annual meeting on April 11 to elect new officers for the fiscal year beginning on July 1, 2025. The Association elected John Wyatt from the Lakeshore College District Board to be the next President. John and current DBA president Chuck Bolstad, along with Executive Director Diane Handricks, are working on a plan to evaluate, update, and improve the

association's key activities, including lobbying on behalf of all the colleges, educating and training members of all the district boards, and identifying opportunities for collaboration and cost savings.

- In March, the MATC District Board Appointment Committee appointed three individuals to the Board for terms expiring June 30, 2028.
  - Citlali Mendieta-Ramos was appointed to represent employers with 15 or more employees, Supreme Moore Omokunde was appointed as an elected official, and Raynetta Hill was appointed as an additional member. This will be the second term for Directors Mendieta-Ramos and Moore-Omokunde, who were first elected in 2022.
  - Raynetta Hill will be new to the MATC District Board. She is currently the Executive Director for Milwaukee's Historic King Drive Business Improvement District Number 8.
  - The appointments are pending Wisconsin Technical College System approval in May.
- Chair Foley shared his observations on the work and recommendations by the financial oversight ad hoc committee and the work that Director Pence has been performing as Treasurer and his role on the Internal Audit Committee.
  - Chair Foley asked General Counsel to revise the drafts that have been circulating. The drafts should be ready for presentation to the Board at the May meeting as a first read, and then ready for a vote on approval at the June meeting.
    - Chair Foley suggested several changes to the current structure of internal audit at MATC. Some of the suggested changes include:
      - The internal audit committee should be established as a committee of the administration with a liaison from the Board to that committee who will participate but not chair the committee and not vote.
      - If any conflicts arise, the Board will hire an external person or entity to conduct the internal audit on that subject.
  - Director Pence and the college's general counsel have worked through the description for the board treasurer's position.
    - A number of items in the policy have become obsolete.
    - Changes to the treasurer's description need to be coordinated with the aforementioned internal auditor updates in order to maintain consistency.

- Chair Foley asked for the Board to receive a description of where the key compliance issues are, where the issues reside within the organization, and what the timeline is. These issues should be identified before the beginning of each fiscal year, with the board reviewing the status of the compliance with these items 30 or 60 days before the deadlines.

**6 b. President's Report**

Discussion

Dr. Anthony Cruz shared the following report:

- Recently, more than 1,500 sophomores from Milwaukee Public Schools explored career options during the Explore Your Future event at MATC.
- The MATC Seed Library is open through May 10 at the Mequon Campus Library. The Seed Library is a joint educational project between the Mequon Campus Library and the MATC Landscape Horticulture Program and offers more than 40 types of seeds for MATC community members.
- Dr. Cruz attended the Ellucian Live conference from April 6 through 9 in Orlando, Florida, where he was one of forty college presidents who were chosen to participate in their President's Circle.
- Dr. Cruz attended the Latino Entrepreneurial Legacy Gala awards on April 19, where Director Citlali Mendieta-Ramos was recognized as an award recipient. The award recognizes individuals exemplifying excellence in entrepreneurship, innovation and community impact.
- Spring enrollment is 4,107 as of April 14. This is 106% of actual to goal and 4% higher than the same time last year.
- Board members were each given a copy of the spring 2025 enrollment by zip code, listing the top twenty zip codes by percentage for the entire college.

**6 c. Treasurer's Report**

Discussion

Director Gale Pence shared the Treasurer's Report, which included the Other Post-Employment Benefits (OPEB) Report.

**6 d. District Student Senate Report**

Discussion

Mr. Warren Murphy, chairperson for the MATC District Student Association (DSA), shared the Student Senate Report. Highlights of the report included:

- The updating of fee funding guidelines passed with unanimous approval at the last General Assembly meeting. The updates will make the process easier and more transparent for student

organizations while establishing a structure and set of policies that will help to sustain funds for years to come.

- The DSA election process is currently underway. Election results will be announced before the end of the semester.

**6 e. Milwaukee PBS General Manager's Report**

Discussion Ms. Debbie Hamlett, vice president and general manager, Milwaukee PBS, shared the bi-monthly Milwaukee PBS General Manager's Report. Highlights of the report included:

- The station has raised \$7.1 million of its \$8 million-dollar goal.
- The Adrian Dunn Gospel show will be aired nationally at the end of the year.
- The station has started a nine-month Digital Transformation Project which will help the station to increase their digital competency and learn best practices for increasing audience and revenue growth while engaging in cross-collaboration.
- On April 14, the station participated in Literacy Day at Engine 28 at N. 30<sup>th</sup> St. 78 children attended the event, where they received a PBS backpack, activity sheets, and books.

**ITEM 7. BOARD MONITORING**

**7 a. FY25 Year-End Budget Performance Projection**

Discussion Mr. Paul Zinck, vice president, Administration and Operations, presented on the FY25 Year-End Budget Performance Projection.

**7 b. Review of FY26 Preliminary Operation Budget**

Discussion Mr. Paul Zinck, vice president, Administration and Operations, presented on the Review of FY26 Preliminary Operation Budget.

**7 c. Review Draft of Strategic Plan**

Discussion Dr. Jennifer Mikulay, director, Quality Planning and Assessment, reviewed the draft of the Strategic Plan.

**7 d. Dental Hygiene Program**

Discussion Ms. Tonia Morley, program chair, Dental Hygiene, answered questions from the board regarding the pre-recorded video presentation.

**ITEM 8. NEW BUSINESS**

No new business.

**ITEM 9. Future Agenda Items/Events**

- a. May 17, 2025, Spring Commencement, UWM Panther Arena, 12:00 p.m.
- b. May 27, 2025, MATC District Board Meeting, 4:00 p.m., Downtown Milwaukee Campus, Board Room (M210)

**ITEM 10. Closed Session**

- a. Personnel Matters and Legal Advice

Motion It was moved by Director Case and seconded by Director Mendieta-Ramos to move into closed session to discuss Item 10.a, Personnel Matters and Legal Advice.

Action Motion approved, the roll call vote being as follows:

Ayes: Moore Omokunde, Najeeb, Pence, Baker, Burris, Case, Mendieta-Ramos, and Foley - 8

Noes: None.

**ITEM 11. Adjournment**

The meeting adjourned at 7:37 p.m.

Respectfully submitted,

*Peter Kovoichich*

On behalf of Board Secretary Citlali Mendieta-Ramos

\* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

\*\* Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.*