



Attachment 3 – a.

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
October 24, 2023**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, October 24, 2023, and called to order by Chairperson Foley at 4:32 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Lauren Baker; Bria Burris (virtual); Erica Case; Mark Foley; Citlali Mendieta-Ramos (virtual); Supreme Moore Omokunde; Waleed Najeeb; Tina Owen-Moore (virtual), and Gale Pence.

Excused: None

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

ITEM 2. COMMENTS FROM THE PUBLIC

Richard Cohn, vice president, AFT L212 Part-Time Faculty, offered remarks on compensation for part-time faculty members during non-teaching activities.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: September 26, 2023

Motion It was moved by Director Case and seconded by Director Baker to approve the minutes of the Regular Board Meeting on September 26, 2023.

Action Motion approved.

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ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- 4 a. Bills – September 2023**
- 4 b. Financial Report – September 2023**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**
- 4 e. Construction Report**

Motion It was moved by Director Baker and seconded by Director Pence to approve the Consent Agenda.

Discussion Director Baker expressed her desire to see more diversity in faculty new hires.

Action Motion approved to approve the Consent Agenda.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0286-10-23) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024E of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Director Burriss, seconded by Director Case, to approve Resolution (F0286-10-23) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024E of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. Kevin Mullen, director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2023-2024E.

Action Motion approved, the roll call vote being as follows:

Ayes: Burriss, Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Foley - 9

Noes: None.

- 5 b. Resolution (F0287-10-23) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series**

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**2023-2024F of Milwaukee Area Technical College District,
Wisconsin**

Motion It was moved by Director Baker, seconded by Director Case, to approve Resolution (F0287-10-23) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023-2024F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, and Foley - 9

Noes: None.

5 c. Resolution (F0288-10-23) to Establish FY2023-2024 Tax Levy

Motion It was moved by Director Case, seconded by Director Owen-Moore, to approve Resolution (F0288-10-23) to Establish FY2023-2024 Tax Levy

Discussion Director Baker asked how the tax levy would affect a \$1,000,000 property in the district.

Eva Kuether, controller, reported that increases to MATC's equalized property valuation have resulted in a decrease to the mill rates for FY24 of approximately 7%; for tax payers, this means the tax levy has decreased by \$631 per \$100,000 in property value, going from \$89.98 per \$100,000 in value to \$83.67.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, and Foley - 9

Noes: None.

5 d. Resolution (F0289-10-23) to Approve FY2022-2023 Annual Budget Amendment

Motion It was moved by Director Baker, seconded by Director Case, to approve Resolution (F0289-10-23) to Approve the FY2022-2023 Annual Budget Amendment.

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Discussion Eva Kuether, controller, reported the college has one amendment for the FY23 budget, a standard type of amendment which adjusts the college's functional budget to remove a variance caused by reclassing prior period OPEB costs. The college is required to report their general fund by fund and function; at the end of each fiscal year, based on an updated actuarial study of the college's OPEB net liability, the college has to reclass prior period OPEB costs to one of these functional categories, which is the general institutional category.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, and Foley - 9

Noes: None.

5 e. Resolution (F0290-10-23) to Approve FY2023-2024 Annual Budget Amendment

Motion It was moved by Director Najeeb, seconded by Director Mendieta-Ramos, to approve Resolution (F0290-10-23) to Approve the FY2023-2024 Annual Budget Amendment.

Discussion Eva Kuether, controller, reported that the amendment is adjusting the tax levy, adjusting the state aid, and adjusting the valuation information that was released by the Department of Revenue. The amendment also is adjusting discretionary budgets and vacancy position savings.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Owen-Moore, Pence, Baker, Burris, and Foley - 9

Noes: None.

5 f. Resolution (F0291-10-23) to Approve Designation of MATC State Public Officials Under Wisconsin Code of Ethics

Motion It was moved by Director Case, seconded by Director Burris, to approve Resolution (F0291-10-23) to Approve Designation of MATC State Public Officials Under Wisconsin Code of Ethics.

Action Motion approved.

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ITEM 6

Policy Review

6 a. Review of Handbook Policy

Discussion Dan McColgan, director, Labor Relations, presented proposals for updates to the handbook:

- Clarified that employees working on a paid holiday during the weekday would receive time and a half for the hours that they work; in addition, because they don't have the day off as a holiday, eight hours will be added into their comp time.
- Clarified that with respect to Memorial Day, Juneteenth Day, Independence Day, and Labor Day, employees must have a work schedule in the week in which the holiday falls to be eligible for that pay.
- Clarified who is eligible to receive the pay on the actual holiday, as questions have come up especially with third shift, which runs from 11:00 p.m. to 7:00 a.m.

ITEM

Reports - Monthly

7 a. Chairperson's Report

Discussion Chairperson Foley shared the following:

- Reminded the board that the Annual Legal Issues Conference is being held at Waukesha County Technical College in Pewaukee this Thursday and Friday.
- Following the legal issues conference, the Wisconsin Technical College District Boards Association will hold its Fall meeting at the Ingleside Hotel, also in Pewaukee, on Friday, October 27 and Saturday, October 27.
- Asked board members to hold December 10, 2023 on their calendars for their participation in the MATC Winter Commencement at Fiserv Forum starting at 10:00 am.
- The Ad Hoc Committee on Presidential Succession consisting of Chair Foley, Vice President Baker, Secretary Mendieta-Ramos and Treasurer Case met to review the Request for Proposal (RFP).
 - Following their discussion, the RFP was issued on October 10 to the general public. Proposals from executive search firms wishing to participate are due to MATC by 11:00 a.m. on Friday, October 27.
 - The top three candidates will be invited to present to the full District Board of Directors on November 10.

7 b. President's Report

Discussion Dr. Martin shared the following:

- Announced the opening of the STEM Center on September 29.
- Reported that the college held its annual MATC Day on October 17, 2023 at the Miller High Life Theater. This year's theme was "You Matter" and featured a presentation by Shawn Gulyas titled "Creating a Mattering Culture at MATC."
- Announced that Wisconsin is among 31 regions selected for the highly competitive Phase One, Tech Hub designation.

7 c. Legislative Matters Report

Discussion Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, shared the following:

- Reported Assembly Bill 549, relating to grants for technical college manufacturing and truck driving programs, was circulated for legislators to review. Grants up to \$1,000,000 to purchase manufacturing or advanced manufacturing equipment and enhance facilities as well as funds for certain hiring bonuses.
- Reported LRB 4893 relating to race-based higher education programs and requirements is scheduled for a hearing on Thursday, October 26. The bill would remove race-based preferences from higher education programs including the minority teacher loan program, minority undergraduate grants, among other programs. Specific to technical colleges minority student participation and retention plan, grants, and incentive grants.

7 d. Student Government Report

Discussion Erich Zeimantz, director, Student Life, introduced Kimberly Haynes, student representative. Kimberly is a second-year Paralegal student at the MATC West Allis campus. Kimberly shared the following:

- Reported student government associations and District Student Government Association have had successful elections and began to meet.
- Wisconsin Student Government met on October 6 and 7 at Nicolet Technical College in Rhineland, WI. Wisconsin Student Government is currently working on expectations for student representatives for all technical colleges, defining position topics for the year, discussing goals for the organization, and beginning the planning for the February 2024 Legislative Summit in Madison.

7 e. Diversity, Equity, and Inclusion Report

Discussion No report was shared this month.

7 f. Enrollment Report

Discussion Dr. Eva Martinez-Powless, interim vice president of Enrollment and Retention, and Dr. Sarah Adams, dean of Enrollment Services and Registrar, presented the enrollment report.

- The college is at 99% of achieving the FTE Fall 2023 goal.
- Director Moore Omokunde asked what the enrollment team attributes to the success of the 3.6 increase in enrollment and a 6.8 increase in headcount.
 - Dr. Adams attributed the success to staff, and especially career coaches, having personal conversations and meetings with the students.
- Chair Foley asked if the college has ads that market toward undecided students and the use of career counselors.
 - Mr. Tagliavia responded that the college ran a string of ads targeted towards undecided students and is in the process of building new campaigns with similar ads.
- Chair Foley asked for future reports to include as much detail as possible on what the college is doing at the K-12 level.

7 g. Milwaukee PBS General Manager's Report

Discussion Ms. Debbie Hamlett, Vice President and General Manager of Milwaukee PBS, shared the following highlights:

- Milwaukee PBS has been nominated for three Emmy awards in the Chicago/Midwest region. The awards are for local programs: two for Adelante and one for 10Thirtysix.
- The station will be hosting a preview of the new season of John McGivern's Main Streets in mid-January.
- Reported that as of September 30 the station is 27% towards their goal of \$6.7 million, with \$1,846,936 raised. This is approximately \$500,000 ahead of last year at this time.

ITEM 8. BOARD MONITORING

8 a. Information Technology Update

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Information David Rowe, chief information officer, presented the Information Technology Update on the strategic plan, which was first released in December of 2022.

8 b. Community Education Update

Information Dr. Sadique Isahaku, dean, Community Education, presented the Community Education Update.

- Reported duplicated enrollment growth as of 10/09/2023 is 7,548 students compared to 6,455 students from a month ago, which is 1,093 new enrollments (17% growth). Compared to September of 2022 (5,404), this is an increase of 2,144 (nearly 40% growth). Most of the growth came from the ESL/ELL department.
- They are working with the Testing Center to allow faculty to conduct testing in the evening hours (6:00 – 8:00 p.m.) when the Testing Center is closed.
- Director Najeeb asked if Community Education has enough faculty to accommodate the needs of the ESL student community for intake, testing, registration, accommodation.
 - Dr. Isahaku responded that the faculty staffing is sufficient.

8 c. Lead Faculty Model

Information Dr. Mohammad Dakwar, vice president, Learn, presented the Lead Faculty Model.

- Director Baker would like to see the progress going forward on where the college is going to save money by controlling costs while making sure that MATC's students are being served.
- Director Case asked if Dr. Dakwar could provide the timing regarding processes to address the inconsistencies in the processes.
 - Dr. Dakwar indicated that the professional assignment committee has established a deadline for next week for assignments to be declared and approved.
 - Faculty will have an updated process by December 2023, which Dr. Dakwar can share with the board by the December 19 district board meeting.

ITEM 9. NEW BUSINESS

Director Baker asked for the college to address its K-12 relationships.
Director Case asked for continued updates on the Zancil piece.

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ITEM 10. Future Agenda Items/Events

- a. **October 25-28, 2023**, WTCDBA Fall Meeting, Legal Issus Seminar in Pewaukee
- b. **November 28, 2023**, MATC District Board Meeting, 4:30 p.m., Downtown Milwaukee Campus, Boardroom (M210).

ITEM 11. Adjournment

The meeting adjourned at 6:49 p.m.

Respectfully submitted,

Peter Kovochich

On behalf of Board Secretary Citlali Mendieta-Ramos

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.