



## Attachment AAC – 1

### MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD ADVISORY AUDIT COMMITTEE

#### Minutes May 2, 2024

##### CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Advisory Audit Committee was held in open session on Thursday, May 2, 2024 and called to order by Mr. Dennis Butler at 3:01 p.m. The meeting was held virtually and/or via phone.

##### A. ROLL CALL

Present: Dennis Butler, Sharon Johnson and Katherine Reilly. Excused: Erica Case

##### B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

##### C. APPROVAL OF MINUTES, February 8, 2024

The minutes were approved with no objections.

##### D. COMMENTS FROM THE PUBLIC

None.

##### E. ACTION ITEMS

None.

##### F. DISCUSSION ITEMS

###### 1. External Audit Update

Mr. Paul Frantz noted Baker Tilly was kicking off the Financial and Single Audits for FY2023-24. Preliminary fieldwork is planned for July, with final fieldwork in September. His team has confirmed the deliverables and timelines with the Finance team. The level/amount of changes is less significant than prior year, and communications have begun with Management. The plan is to complete all work and have reports presented before Thanksgiving, but external factors (i.e., the completion of the Foundation audit, and the timing of data from the State of Wisconsin) could impact that timeline.

###### 2. Conflict of Interest/ Collateral Employment Update

Mr. Christopher Morgan, Assistant General Counsel, provided a brief update on the Conflict of Interest/ Collateral Employment cycle for FY2024. Of the 198 employees (Administrators) who received the forms, 49 reported potential conflicts. These conflicts were reviewed by Human Resources, and no conflicts were deemed to exist.

###### 3. Compliance Update

Mr. Morgan then presented a Compliance Update, noting four areas of risk on the college's radar. The first item noted was the lack of a comprehensive risk management system. The college is looking to track complaints through their lifecycle, and is targeting this as area of concern. The second item noted were the updates to the Title IX regulations. These will require updates to policies/procedures and a tight window to meet the August 1 timeline. But, it's noted litigation challenging portions of the updates are already being seen, so this is a moving target. The third item noted was First Amendment challenges and freedom of speech issues/concerns on the college campus. And the last item noted related to campus protests and having a comprehensive plan to address employee/student/public rights while balancing the security of those same parties and the campus environment.



#### 4. Internal Audit Update

Internal Audit (IA) – Brian Kubik, Manager-Internal Audit

- Risk Assessment – Mr. Kubik walked the Committee through the results of the recent MATC Risk Assessment process. Top risks presented included: Culture, Financial Aid, Artificial Intelligence, Program Viability, Budget/Resources, Data Quality, Community/ Partnerships, and Processes.
- Audit Plan – The audit plan for FY2025 was discussed, and based on the results of the risk assessment, the three audits from FY2024 (Financial Aid, Program Viability, and Data Quality) will remain on the plan. If risks rise, the plan is fluid and changes would be communicated to the Committee members.
- Audit Results – No audits have been completed since the February Committee meeting. Two ‘draft’ issues were shared from the Financial Aid review. These included a finding related to Attendance Taking and a finding related to implementation of the FTC Safeguards Rule.
- Audit Follow Up – Mr. Kubik noted that through April 20, two action plans have been completed since the last Committee meeting. A brief summary of the status of some open action plans followed.
- Share Knowledge – One risk noted during the risk assessment process was “the Value Proposition” of higher education. During MATC Day in March, Dr. Rob Johnstone (National Center for Inquiry and Improvement) shared information, and one slide in particular seemed to refute this perception, at least for Milwaukee County. Using data from 2022-2023, it showed that within the county, 96% of people in jobs earning less than \$35,000/year had no postsecondary credentials. Meanwhile, the percentage of those in higher salary ranges with postsecondary degrees increased in each successive pay range. Finally, it was noted that this type of information could be used in the Program Viability assessments.
- Share Knowledge - Regarding the Advisory Audit Committee Charter, Mr. Kubik noted that after completion of the Committee meeting, his observation was that the Committee had met all of its Charter requirements.

#### G. **Information Items**

None.

#### H. **Old Business/New Business**

a. Date of Next Meeting:

The date and time of the next meeting will be Wednesday, August 7 at 3:00 p.m.

#### **Adjournment**

The meeting adjourned at 3:43 p.m.

Respectfully submitted,  
Jolene Arnold  
Executive Assistant, Finance & DEI