



## Attachment AAC – 1

### MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD ADVISORY AUDIT COMMITTEE

#### Minutes February 8, 2024

##### CALL TO ORDER

The regular meeting of the Milwaukee Area Technical College District Board Advisory Audit Committee was held in open session on Thursday, February 8, 2024 and called to order by Ms. Erica Case at 3:01 p.m. The meeting was held virtually and/or via phone.

##### A. ROLL CALL

Present: Erica Case, Dennis Butler, Sharon Johnson and Katherine Reilly.

##### B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

##### C. APPROVAL OF MINUTES, November 9, 2023

The minutes were approved with no objections.

##### D. COMMENTS FROM THE PUBLIC

None.

##### E. ACTION ITEMS

None.

##### F. DISCUSSION ITEMS

Internal Audit (IA) – Brian Kubik, Manager-Internal Audit

- Risk Assessment – Mr. Kubik walked the Committee through a recent Top Risks survey (Protiviti/North Carolina State University) focused on CY2024 and ten years in the future (2034), and the similarities to MATC's recent risk assessment.
- Audit Plan – The audit plan was discussed, highlighting the deletion of a Guided Pathway's Plan-Do-Check-Adjust project in which Internal Audit's assistance was not needed. The Plan now has three remaining audits: Financial Aid and Data Quality (both in-progress) and Program Viability (not yet started).
- Audit Results – No audits have been completed since the November Committee meeting.
- Audit Follow Up – Mr. Kubik noted that with information received today, two action plans have been completed since the last Committee meeting. A brief summary of the status of some open action plans followed.
- Share Knowledge – Mr. Don Kasprzak, Director of Information Security at MATC, walked the Committee through the college's implementation of the Ivanti patch management product. This implementation was a direct response to new cyber insurance requirements, as well as a fulfillment of one of Dr. Martin's goals for FY2024. Mr. Kasprzak highlighted the products history (under prior name), new timelines for patching, data mining potential, software licensing tracking, and the potential to aid in classroom set-up assistance.
- Share Knowledge - Regarding the Advisory Audit Committee Charter, Mr. Kubik noted that through January 31<sup>st</sup> the Committee is on pace to meet its requirements.



**G. Information Items**

None.

**H. Old Business/New Business**

a. Date of Next Meeting:

The date and time of the next meeting will be Thursday, May 2 at 3:00 p.m.

**Adjournment**

The meeting adjourned at 3:21 p.m.

Respectfully submitted,  
Jolene Arnold  
Executive Assistant, Finance & DEI