



**Attachment 3 - a**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
August 23, 2022**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, August 23, 2022, and called to order by Chairperson Olson at 4:03 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM 1 a. ROLL CALL**

**Present:** Lauren Baker (via Zoom), Bria Burris, Antonio Diaz, Mark Foley, Citlali Mendieta-Ramos, Supreme Moore Omokunde, Nikki Moews and Lisa Olson.

**Excused:** Erica Case

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Olson asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, board liaison, confirmed proper notice was given.

**ITEM 2. COMMENTS FROM THE PUBLIC**

None.

**ITEM 3. APPROVAL OF MINUTES**

- 3 a. Regular Board Meeting: June 28, 2022**
- 3 b. Board Organizational Meeting: July 11, 2022**
- 3 c. Board Retreat: July 11, 2022**

Motion It was moved by Mr. Foley, seconded by Ms. Moews, to approve the minutes of the Regular Board Meeting: June 28, 2022, Board Organizational Meetings: July 11, 2022 and Board Retreat: July 11, 2022.

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

- 4 a. Bills – June 2022**
- 4 b. Bills – July 2022**
- 4 c. Financial Report – June 2022**
- 4 d. Financial Report – July 2022**
- 4 e. Human Resources Report**
- 4 f. Procurement Report**

Motion It was moved by Mr. Foley, seconded by Mr. Diaz, to approve the Consent Agenda.

Action Motion approved.

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

- 5 a. Resolution (F0241-08-22) Authorizing the Sale of \$22,500,000 General Obligation Promissory Notes, Series 2022-2023C of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Foley, seconded by Ms. Mendieta-Ramos, to approve Resolution (F0241-08-22) Authorizing the Sale of \$22,500,000 General Obligation Promissory Notes, Series 2022-2023C of Milwaukee Area Technical College District, Wisconsin .

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$22,500,000 General Obligation Promissory Notes, Series 2022-2023C.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Diaz, Foley, Mendieta-Ramos, Moews, Moore  
Omokunde, Baker and Olson - 8

Noes: None.

- 5 b. Resolution (F0242-08-22) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-2023D of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Moews, seconded by Mr. Diaz, to approve Resolution (F0242-08-22) Authorizing the Issuance of \$1,500,000

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General Obligation Promissory Notes, Series 2022-2023D of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Diaz, Foley, Mendieta-Ramos, Moews, Moore Omokunde, Baker, Burris and Olson - 8

Noes: None.

**5 c. President's Goals for FY2022-2023**

Motion It was moved by Mr. Foley, seconded by Ms. Moews, to approve President's Goals for FY2022-2023.

Action Motion approved.

There was an interruption in the meeting at around 5:00 p.m. due to technology issues.

**ITEM 6 Policy Approval**

**6 a. Policy – A0110 Authorization to Represent the District Board**

There was a discussion among the board members regarding the changes made to the policy. Among such changes, there is now a specific statement in the policy that no individual will be able to commit the Board on a specific position without a majority vote of the District Board.

Motion It was moved by Ms. Mendieta-Ramos, seconded by Mr. Foley to approve Policy – A0110 Authorization to Represent the District Board.

Action Motion approved.

**ITEM 7 Reports**

**7 a. Chairperson's Report**

Discussion Chairperson Olson:

- Welcomed all the students back for the fall semester on behalf of the MATC District Board.
- Announced the following Board Committee Assignments for the 2022-2023 year:
  - Director Case will serve as the board liaison to the MATC Foundation.
  - Director Baker will serve as the board representative to the MATC Legislative Task Force.

- Director Moews, as the board treasurer, will chair the Audit Advisory Committee and serve on the FCC/OPEB Trust Committees.
- Stated the board members who will serve on the Wisconsin Technical College District Boards Association Committees are:
  - Director Foley will serve as the MATC representative to the associations' board of directors.
  - Director Foley will serve on the Bylaws Committee.
  - Director Case will serve on the External Partnership Committee.
- Announced Director Foley attended the summer Wisconsin District Boards Association meeting in July and asked Director Foley to comment.
- Encouraged the board to consider serving on a task force to review board policies.

**7 b. President's Report**

Discussion

Dr. Martin:

- Stated the college welcomed students and faculty back to campus for the fall semester, and shared the comments of one student who said he was so happy to be back on campus, because he missed coming to school and was excited to be here.
- Reported several staff helped students move into the college's campus housing at the Westown Green Apartments in the former Journal Sentinel newspaper building. MATC is seeing a demand rise for student housing, this year the college is approaching a 95% occupancy rate. Dr. Martin thanked the Student Life Office and all the staff and volunteers who helped with the move-in.
- Reported MATC's Credit for Prior Learning and Experience program is receiving a \$50,000 grant from the Wisconsin Department of Safety and Professional Services.
- Shared the college has offered student grants for books, supplies and equipment for the second year in a row. This semester the Foundation has awarded \$50,000 on a first-come, first-serve basis.
- Stated MATC is able to offer more DACA Plus scholarships with a significant \$100,000 gift from Van Horn Latino and a \$12,000 donation from El Rey Grocery. Dr. Martin thanked Director Diaz for his leadership and Monica Walloch, Director of Development, for her work to support this effort.
- Announced the heavy-metal band Metallica created a workforce education initiative that provides direct support for skilled trade students while elevating the importance of career and technical education, and MATC received a \$100,000 award. These scholarships will be provided based on students' needs up to \$1,000 per student. Dr. Martin thanked Carol Voss and the Foundation for securing this scholarship.

- Stated she announced the Ellen and Joe Checota Scholarship Program. When fully funded, this will represent a \$7.5 million scholarship, the largest scholarship investment in MATC's 110-year history. Dr. Martin thanked Laura Bray, Vice President of College Advancement and her team for their efforts in launching this scholarship.
- Explained the Checota's initial donation seeks \$2.5 million in matching dollars from other donors. Dr. Martin stated thanks to the first matching \$500,000 gift from Foundation Board President Julianna Ebert and her husband Frank Daily, along with the two-to-one match from Ellen and Joe Checota MATC has \$1.5 million in funds to launch this scholarship program immediately.

**7 c. Diversity, Equity and Inclusion Report**

Discussion

Ms. Eva Martinez-Powless, Chief Diversity, Equity and Inclusion Officer, presented a brief Diversity, Equity and Inclusion report orally with the following update:

- Announced the new office for Diversity, Equity and Inclusion opened at MATC's Downtown campus on August 22, 2022.

**7 d. Enrollment Report**

Discussion

Dr. Sarah Adams, dean, Enrollment Services and Registrar, presented the Enrollment Report. The report included the following updates:

- As of August 23, the college was at 3355 FTEs.
- The college is at 85.9% of its fall goal and 49.1% of its total goal, which is 8,300 FTEs for this academic year. The college needs another 549 FTEs for this fall semester.
- MATC has begun its 15 and 16-week courses. The 12-week courses will begin the week of September 18.
- Pre-COVID FTEs and headcount (FA2020) are higher but enrollment is currently trending upwards in both of these areas. Around the state, most colleges are flat or not seeing as much growth.
- Strategies that are working include the Student Experience at Onboarding and Retention strategies.
- Dr. Jeff Janz shared some retention strategies planned for student success and equity at MATC via PowerPoint slides.

**7 e. Milwaukee PBS VP General Manager's Report**

Discussion

Mr. Bohdan Zachary, vice president and general manager of Milwaukee PBS, shared the following highlights:

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- Milwaukee PBS is near the end of its fundraising drive, the station raised \$106,078 from 595 donors. This puts the station at 82% toward its goal of \$130,000.
- There will be an Interim General Manager selected soon, and a headhunting search firm will soon begin the search for a successor for the Vice President and General Manager position.
- Mr. Zachary will continue to lead the station through October 7.

### **7 f. Legislative Matters Report**

Discussion

Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, presented the Legislative Matters Report on recent legislative matters affecting higher education including:

- Governor Evers sent secretaries and agency heads his budget instructions for the 2023-2025 Biennial Budget. Revenue estimates show Wisconsin will have over a \$5 billion dollar surplus at the end of July 2023.
- A Legislative Study Committee on Occupational Licenses has been created and will be co-chaired by Senator Rob Stafsholt and Representative Shae Sortwell. Representative Moore Omokunde serves as a member of the committee. The committee held its first meeting on August 2, 2022 to discuss the committee assignment and take up organizational matters. The next meeting is scheduled for September 27, 2022.
- President Biden is expected to make an announcement this week on federal student loan repayment and student loan debt forgiveness.

### **7 g. Advisory Audit Report**

Discussion

Mr. Jeffrey Hollow, vice president, Finance, shared the following report from Brian Kubik, Audit Manager:

- Risk Assessment – The 2022 Report to the Nations on Occupational Fraud from the Association of Certified Fraud Examiners was discussed.
- There were no changes in the Audit Plan for the remainder of CY2022.
- A draft Internal Audit Charter, originally shared in 2017, was shared again and the Committee will be asked to approve it at the next meeting.
- The Committee's Charter Compliance document for FY2022 was shared, indicating that the committee had met all of its requirements.

Director Baker departed the meeting at 5:43 p.m.

**ITEM 8. BOARD MONITORING**

**8 a. Annual Grants Report**

Information Dr. Jennifer Mikulay, Director of Quality Planning and Assessment, presented the Annual Grants Report via PowerPoint, highlighting the following points:

- In the competitive categories, MATC was awarded 100% of the request. Those projects include Training Uniquely Abled in CNC, \$208,000 for Manufacturing, Construction & Transportation Pathway and ¡Sí se puede! Math Completion, \$166,000 for General Education Pathway.
- MATC was recently awarded a grant in the amount of \$650,000 from the National Science Foundation for Access to Careers in Advanced Building Technology project.
- Pending federal funding includes \$300,000 for Campus Suicide Prevention and \$580,000 for Child Care Assistance.
- MATC received \$67 million in CARES/HEERF funding designated to help the college and students recover from COVID. Dr. Mikulay reported 13,937 unduplicated students received HEERF emergency assistance since the start of the pandemic.

**8 b. Sustainability Plan**

Information Ms. Ginny Routhe, Director of Facilities Planning, Sustainability & Construction and Ms. Laura Tenpenny, Energy Manager, presented the Sustainability Plan mentioning the following topics:

- Process for formulating the Sustainability Plan
- Integrated Energy Multiyear Plan (IEMP)
- Climate Action Plan
- Energy and Carbon Baselines
- Energy Progress

Director Foley asked a series of questions prepared prior to the meeting to get more clarity on the Sustainability Plan. Some of the following questions were: Where is the college regarding the Integrated Energy Multiyear Plan? What is WE Energies' plan for continuation of steam generation, the Valley Power plant? And regarding the renewables on-site slide, what percentage of each campus' electrical needs are currently being met?

**8 c. Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report**

Information Mr. Hollow presented the Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report, and discussed the breakdown of asset allocations and performance summaries via charts and pie graphs.

**ITEM 9. NEW BUSINESS**

**ITEM 10. Future Agenda Items/Events**

- a. **September 27, 2022, MATC District Board Meeting 4:00 p.m., Downtown Milwaukee Campus, Boardroom (M210)**

**ITEM 11. Adjournment**

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

*Dwendolyn Z. Green*

On behalf of Board Secretary Citlali Mendieta-Ramos

\* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

\*\* Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

\*\*\* It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

*Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.*