



**Attachment 3 - a**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
November 23, 2021**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session via teleconference on Tuesday, November 23, 2021, and called to order by Chairperson Olson at 4:04 p.m.

**ITEM 1 a. ROLL CALL**

**Present:** Lauren Baker, Erica Case, Antonio Diaz, Mark Foley, Ashanti Hamilton, Citlali Mendieta-Ramos, Nikki Moews, and Lisa Olson

**Excused:** Ann Wilson

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Olson asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, board liaison, confirmed proper notice was given in compliance with the Wisconsin Open Meetings Law.

**ITEM 3. COMMENTS FROM THE PUBLIC**

None.

**ITEM 3. APPROVAL OF MINUTES**

**3 a. Regular Board Meeting: October 26, 2021**

Motion It was moved by Mr. Foley, seconded by Mr. Hamilton, to approve the minutes of the Regular Board Meeting: October 26, 2021

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

**4 a. Bills – October 2021**

**4 b. Financial Report – October 2021**

**4 c. Human Resources Report**

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Director Case asked whether MATC has any plans on creating apprenticeship programs for females.

**4 d. Procurement Report**

**4 e. Construction Report**

Motion It was moved by Ms. Baker, seconded by Ms. Case, to approve the Consent Agenda.

Action Motion approved.

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

**5 a. Resolution (F0207-11-21) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022F of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Foley, seconded by Ms. Mendieta-Ramos, to approve Resolution (F0207-11-21) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022F of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2021-2022F.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Diaz, Foley, Hamilton, Mendieta-Ramos, Moews, Baker and Olson - 8

Noes: None.

**5 b. Resolution (F0208-11-21) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022G of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Foley, seconded by Ms. Baker, to approve Resolution (F0208-11-21) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022G of Milwaukee Area Technical College District, Wisconsin

Action Motion approved, the roll call vote being as follows:

Ayes: Diaz, Foley, Hamilton, Mendieta-Ramos, Moews, Baker, Case and Olson - 8

Noes: None.

**ITEM 6 Policy Review**

**6 a. Handbook Policy – Flexible Work Arrangement**

Discussion Ms. Elle Bonds, vice president, Human Resources, reviewed the Handbook Policy – Flexible Work Arrangement, this is a first read of the policy, and it will be brought back to the board for approval in December.

**ITEM 7. Policy Approval**

**7 a. Policy – E0104 Faculty Course Credentialing**

Motion It was moved by Mr. Foley, seconded by Ms. Case to approve Policy – E0104 Faculty Course Credentialing.

Action Motion approved.

**ITEM 8. Reports**

**8 a. Chairperson’s Report**

Discussion Chairperson Olson:

- Announced Dr. Martin was named one of Milwaukee’s Women of Distinction by Milwaukee Magazine. Chair Olson congratulated Dr. Martin on behalf of the board for a well-deserved recognition.
- Reported Director Baker attended the virtual Wisconsin Technical Colleges District Boards Association’s Fall Meeting and Legal Issues Seminar on October 28 and 29.
- Drew the attention of the board to several events scheduled for the week of December 13: The Nurses Pinning in Cooley Auditorium on Tuesday, December 14; The GED/HSED Graduation in Cooley Auditorium on Thursday, December 16 and the Winter Commencement at Fiserv Forum on Friday, December 17.
- Announced the Wisconsin Technical College District Boards Association’s Winter Quarterly Meeting will be held January 27 – 29, 2022 hosted by Lakeshore Technical College at Osthoff Resort at Elkhart Lake, WI.

- Stated she would like to hold a winter board retreat in January and topics may include student retention and completion, dual enrollment and board development.

**8 b. President's Report**

Discussion

Dr. Martin:

- Reported she attended a ribbon cutting ceremony at the new HVAC lab at MPB' Obama School Career and Technical Education. This new lab is a joint effort connecting MPS, MATC and Johnson Controls. Dr. Martin thanked Laura Bray, David Polk and Jonathan Feld for their efforts on this program.
- Announced Education Company EAB named Milwaukee Area Technical College, Carthage College, the University of Wisconsin-Parkside and the University of Wisconsin-Milwaukee as winners of its national CONNECTEDness Award.
- Stated she attended the BizTimes Nonprofit Excellence Awards on November 5 in support of MATC's recognition as a finalist for the Nonprofit Collaboration Award. Dr. Martin thanked Vice President of Retention, Dr. Jeff Janz and Director of Advising, Janay Alston for collaborating with Kellie Sigh, Executive Director of College Possible, to make this partnership possible.
- Mentioned MATC's Achieving the Dream Coaches virtually visited the college during the week of November 8 to assess the progress of our work teams and provide coaching where needed. She also thanked Dr. Christine Manion for her work with the college's coaches.
- Joined MPS Superintendent Dr. Keith Posley, UWM Chancellor Dr. Mark Mone and Metropolitan Milwaukee Association of Commerce President Tim Sheehy for a November 11 webinar focused on how M-Cubed is both lifting up the individual students we serve and helping build the diverse talent pipeline our region's needs.
- Reported MATC had the honor of hosting Governor Tony Evers at Walker's Square on November 12. The Governor visited labs and classrooms for MATC's appliance repair, bricklaying and construction trades programs. Dr. Martin thanked David Polk, Annette Velez and Karli Tatum for helping to arrange the tour.
- Mentioned the Wisconsin State Apprenticeship Advisory Council held their quarterly meeting at MATC's ECAM center at the Oak Creek Campus on November 17. Dr. Martin welcomed Department of Workforce Development Secretary Amy Pechacek and the 19 members of the Advisory Council to campus.

**8 c. District Student Senate Report**

Discussion Mr. Phong Nguyen:

- Reported Student Life is creating events and connecting more with students, November is Native American Heritage Month and Student Life and SGA provided information to students about Native American culture and history.
- Thanked MATC for incentivizing the reporting of student vaccination information. Mr. Nguyen stated the Campus Cash and drawings for items really helps students to report vaccinations.

**8 d. Diversity, Equity and Inclusion Report**

Discussion Eva Martinez-Powless, Chief Diversity, Equity and Inclusion (DEI) Officer, presented the DEI Report. Ms. Martinez-Powless stated the Office of Diversity, Equity and Inclusion continues to support student success efforts by supporting the Latinx Unidos Student organization during Hispanic Heritage month and Black Student Union during Black History Month. The DEI office is also working with the Office of College Advancement and MATC Foundation to grow the college's DACA Plus Scholarship for undocumented students as well as continuing to partner across the college on committees such as the Student Success Oversight Committee and Retention Pillar Assessment Committee.

**8 e. Enrollment Report**

Discussion Dr. Nicole Tanner, interim dean, Enrollment Services and Registrar, presented the Enrollment Report and shared the current FTE YTD attainment by period as of November 17, 2021. Dr. Tanner stated the college closed out the summer at 85.1 percent of achieved goal, the fall term at 83.5 percent and the college is at 34.9 percent of achieved goal for the upcoming spring term. As of November 23, 2021, the college is at 63.5 percent of the total budgeted goal of 8,800, leaving the college at about 3,212 FTEs to goal. Dr. Tanner gave a brief comparison of enrollment number for spring 2021 and spring 2022 of continuing students, new students and returning students, noting the numbers are up in each category.

**8 f. Milwaukee PBS VP General Manager's Report**

Discussion Mr. Bohdan Zachary:

- Reported the Milwaukee PBS producer Maryann Lazarski and Milwaukee Journal Sentinel reporter Rick Barrett were the

featured speakers at the October 16 Rotary Club of Milwaukee lunch event highlighting America's Dairyland at the Crossroads. The film premiered on Thursday, October 18 on Milwaukee PBS and is streaming globally on the USA Today/Gannett newspaper website.

- Announced the film America's Dairyland at the Crossroads will air in its entirety and uninterrupted on WSAW, the ABC and Fox station in Wausau. The PBS NewsHour has contacted the station and will air a five-minute segment from the film.
- Reported Milwaukee PBS Fundraising efforts have raised over \$1.8 million, 30 percent toward the station's FY22 goal as of October 31.
- Stated the long-standing tradition called "Letters to Santa" will air on Milwaukee PBS the week of Christmas. MATC Television and Video Production students produce the five shows.
- Announced the 2021 MATC Winter Commencement ceremony held on December 17 will air on Milwaukee PBS December 26 at 11:00 a.m.

#### **8 g. Legislative Matters Report**

##### Discussion

Ms. Janice Falkenberg, vice president and General Counsel, introduced Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, who presented the Legislative Matters Report on recent legislative matters impacting higher education, such as:

- Redistricting - Governor Evers vetoed the redistricting bills that were sent to him the week of November 15. That is going to set up the court redistricting court case process. The Supreme Court could release an opinion on a number of questions as early as the week of November 29. The expectation is the court will end up drawing the GOP maps.
- Federal – President Biden signed the Infrastructure package, there is still ongoing negotiations for the Build Back Better legislation. The House passed their version of the legislation late during the week of November 15. The legislation includes \$40 billion for higher education and workforce related items including increasing maximum Pell Grant awards, allowing DACA individuals to be eligible for financial aid and \$500 million for completion grants.
- Creation of a task force on racial disparities. The Assembly Speaker announced a task force on racial disparities and two subcommittees spun off the larger committee. One was specific to education and economic development chaired by Representative Bob Wittke from the Racine area. It included other legislators as well as members of the public. The committee

recommends looking more closely at areas including specifically higher education access for students of color.

Mr. Hamilton departed the meeting at 5:10 p.m.

**ITEM 9. BOARD MONITORING**

**9 a. Pathway Presentation/Apprenticeships**

Information Dr. Mohammad Dakwar, vice president, Learning and David Polk, director, Apprenticeship, presented the Pathway Presentation/Apprenticeships. Mr. Polk's report included the following: MATC's history of supporting apprenticeships, Apprenticeship Union Partnerships, enrollments and FTEs, the gender and race breakdown of students in the program, the future of apprenticeship pathways and apprenticeship initiatives.

**9 b. Academic Multiyear Plan**

Information Dr. Dakwar presented the Academic Multiyear Plan to the board orally. Dr. Dakwar stated the college's vision was to continue to be student centered and to put student success at the heart of everything the college does. The development of MATC's first Academic Multiyear Plan represents a natural evolution and extension of the college's Guided Pathway work, existing strategic planning and budget processes. The detailed written and video presentation was sent to the board prior to the meeting.

**9 c. Annual Non-Construction Procurement Report**

Information Mr. Jeffrey Hollow, vice president, Finance, introduced Ms. Laura Moore, Procurement Manager, who presented the report on Annual Non-Construction Procurement briefly highlighting the WTCS requirements for reviewing all procurements of \$50,000 or less of similar goods, supplies, or services that total \$50,000 or more in aggregate to determine if a more competitive process should be used in succeeding years. Also highlighted were the following points: HUB spend overview, non-construction HUB spend, current HUB plan and future HUB goals.

**9 d. Construction HUB Spend**

Information Ms. Virginia Routhe, director, Facilities Planning, Sustainability & Construction, presented the Construction HUB Spend report. Ms. Routhe addressed some of the challenges of maintaining HUB percentages this past year. Ms. Routhe's report included the following points: MATC's Front End Bid Project Manual/bid specifications states a FY22 departmental goal of 20 percent HUB

participation and requires a good faith effort of each contractor to meet this goal and each bid is advertised in the Daily Reporter, Spanish Journal, and the Milwaukee Courier, which includes minority trade journals.

**9 e. Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report**

Information Mr. Hollow briefly shared the Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report via graphs showing asset allocations and performance summary percentages of MATC FCC Spectrum Trust and MATC OPEB Trust. Mr. Hollow stated MATC beat the benchmark in the quarter, year and three years since inception. The market has trended upward since the third quarter.

**9 f. Health and Safety Update and COVID Mitigation Strategies**

Information Ms. Falkenberg, Dr. Josie Veal, Public Health Officer and Ms. Kristen DeCato, Assistant General Counsel, presented the Health and Safety Update and COVID Risk Mitigation Strategies report via slides. Dr. Veal reported there were 11 reported COVID cases on campus during the week of November 16 through the 22. There were 22 cases for the month of November and the accumulative cases for the semester were 161 reported on campus. The updates shared include mandatory weekly COVID-19 testing for all unvaccinated employees will begin week of December 6 and employees with accommodations will be provided an opportunity to test on campus at either Downtown campus or Oak Creek campus either Tuesdays or Wednesdays. Viewpoint Booster uploads to begin December 2021.

**ITEM 10. NEW BUSINESS**

**ITEM 11. Future Agenda Items/Events**

**10 a. December 14, 2021 MATC District Board Meeting 4:00 p.m.**

**10 c. December 17, 2021 Winter Commencement, Fiserv Forum 6:00 p.m.**

**ITEM 12. Adjournment**

The meeting adjourned at 6:06 p.m.



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Respectfully submitted,

*Gwendolyn Z. Green*

On behalf of Board Secretary Citlali Mendieta-Ramos

- \* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.
- \*\* Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours before the meeting.*