



**Attachment 3 - a**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
June 28, 2022**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, June 28, 2022, and called to order by Chairperson Olson at 4:04 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

**ITEM 1 a. ROLL CALL**

**Present:** Lauren Baker, Erica Case, Antonio Diaz, Mark Foley, Citlali Mendieta-Ramos, Nikki Moews, Ann Wilson and Lisa Olson. Erica Case joined virtually at 4:20 p.m., Citlali Mendieta-Ramos arrived at 4:30 p.m., and Ann Wilson joined virtually at 4:10 p.m.

**Excused:** Ashanti Hamilton

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Olson asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, board liaison, confirmed proper notice was given.

**ITEM 3. COMMENTS FROM THE PUBLIC**

Ms. Liz Franczyk, Part-time Spanish instructor and executive director of Fast Funds, spoke to the shortage of emergency funding for students and the affect a notice on student loan debt collection had on students.

**ITEM 3. APPROVAL OF MINUTES**

**3 a. Regular Board Meeting: May 24, 2022**

Motion It was moved by Mr. Foley, seconded by Ms. Moews, to approve the minutes of the Regular Board Meeting: May 24, 2022.

Action Motion Approved.

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**3 b. Public Hearing on the Budget: June 21, 2022**

Motion It was moved by Ms. Baker, seconded by Mr. Foley, to approve the minutes of the Public Hearing on the Budget.

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

- 4 a. Bills – May 2022**
- 4 b. Financial Report – May 2022**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**
- 4 e. Construction Report**

Motion It was moved by Mr. Foley, seconded by Mr. Diaz, to approve the Consent Agenda.

Action Motion approved.

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

- 5 a. Resolution (F0230-06-22) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2022-2023A of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Mr. Foley, seconded by Mr. Diaz, to approve Resolution (F0230-06-22) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2022-2023A of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2022-2023A.

Action Motion approved, the roll call vote being as follows:

Ayes: Diaz, Foley, Moews, Baker and Olson - 5

Noes: None.

- 5 b. Resolution (F0231-06-22) Authorizing the Issuance and Establishing the Parameters For the Sale of Not To Exceed \$1,500,000 General Obligation Promissory Notes,**

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**Series 2022-2023B of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Baker, seconded by Ms. Moews, to approve Resolution (F0231-06-22) Authorizing the Issuance and Establishing the Parameters For the Sale of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2022-2023B of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Diaz, Foley, Moews, Baker, Case and Olson - 6

Noes: None.

**5 c. Resolution (F0232-06-22) Authorizing the Issuance of \$22,500,000 General Obligation Promissory Notes, Series 2022-2023C of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Moews, seconded by Mr. Diaz, to approve Resolution (F0232-06-22) Authorizing the Issuance of \$22,500,000 General Obligation Promissory Notes, Series 2022-2023C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Foley, Moews, Baker, Case, Diaz and Olson – 6

Noes: None.

**5 d. Resolution (F0233-06-22) to Approve Fiscal Year 2022-2023 Renovation/Remodeling (Capital) Projects**

Motion It was moved by Mr. Foley, seconded by Ms. Baker, to approve Resolution (F0233-06-22) to Approve Fiscal Year 2022-2023 Renovation/Remodeling (Capital) Projects.

Action Motion approved, the roll call vote being as follows:

Ayes: Moews, Baker, Case, Diaz, Foley and Olson – 6

Noes: None

**5 e. Resolution (F0234-06-22) to Adopt Fiscal Year 2022-2023 Budget**

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Motion It was moved by Mr. Foley, seconded by Ms. Moews, to approve Resolution (F0234-06-22) to Adopt Fiscal Year 2022-2023 Budget.

Action Motion approved, the roll call vote being as follows:

Ayes: Moews, Baker, Case, Diaz, Foley and Olson – 6

Noes: None

Abstention: Wilson

**5 f. Resolution (F0235-06-22) to Establish Reserves for Fiscal Year 2022-2023**

Motion It was moved by Ms. Baker, seconded by Ms. Moews, to approve Resolution (F0235-06-22) to Establish Reserves for Fiscal Year 2022-2023.

Action Motion approved.

**5 g. Resolution (F0236-06-22) to Authorize Contingency Payment of Bills and Awarding of Contracts**

Motion It was moved by Ms. Wilson, seconded by Moews, to approve Resolution (F0236-06-22) to Authorize Contingency Payment of Bills and Awarding of Contracts.

Action Motion approved.

**5 h. Resolution (F0237-06-22) to Approve Insurance Coverages Through Districts Mutual Insurance and the Wisconsin Technical College Insurance Trust**

Motion It was moved by Mr. Diaz, seconded by Ms. Wilson, to approve Resolution (F0237-06-22) to Approve Insurance Coverages Through Districts Mutual Insurance and the Wisconsin Technical College Insurance Trust.

Action Motion approved.

**5 i. Resolution (F0238-06-22) to Approve Three-Year Facilities Plan**

Motion It was moved by Ms. Baker, seconded by Ms. Moews, to approve Resolution (F0238-06-22) to Approve Three-Year Facilities Plan.

Action Motion approved.

**5 j. Resolution (F0239-06-22) to Approve Compensation Recommendation for Employees Covered by Collective Bargaining Agreements**

Motion It was moved by Ms. Wilson, seconded by Ms. Baker, to approve Resolution (F0239-06-22) to Approve Compensation Recommendation for Employees Covered by Collective Bargaining Agreements.

Action Motion approved.

**5 k. Resolution (F0240-06-22) to Approve Compensation Recommendation for Administrators and Staff**

Motion It was moved by Ms. Mendieta-Ramos, seconded by Ms. Moews, to approve Resolution (F0240-06-22) to Approve Compensation Recommendation for Administrators and Staff.

Action Motion approved.

**ITEM 6 Policy Review**

**6 a. Policy – A0110 Authorization to Represent the District Board**

Discussion Ms. Janice Falkenberg, vice president, General Counsel, reviewed Policy – A0110 Authorization to Represent the District Board.

**ITEM 7 Reports**

**7 a. Chairperson's Report**

Discussion Chairperson Olson:

- Read a resolution of appreciation for Directors Ann Wilson and Ashanti Hamilton for their distinguished service to the board and college. Director Wilson expressed her joy in being on the board. Dr. Martin expressed appreciation to Ann Wilson for her service and dedication to the board.

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- Announced the Annual Board Organizational Meeting will be held in person on Monday, July 11, 2022, and the board officers will be elected for the next fiscal year.
- Stated the Board Retreat will be held in the same location immediately following the Board Organizational Meeting. Paul Gabriel, executive director of the Wisconsin Technical College System Foundation and former executive director of the District Boards Association has agreed to facilitate the discussion.
- Announced the Wisconsin Technical College District Boards Association will be holding the summer meeting in Wausau, WI on July 21-23, 2022. The focus of the summer meeting will be the Student Experience.
- Asked Director Erica Case to give the Foundation Report as the Board Liaison to the Foundation. Director Case reported:
  - The MATC Foundation Board held its annual meeting Thursday, June 9, 2022, and at this meeting the Foundation Board approved the FY2022-2023 budget, which includes investments to increase capacity for the Foundation and College to manage increased activity in awarding scholarships and raising funds to support students.
  - The Foundation Board also elected its FY2022-2023 Board of Directors and the new officers: Term limit override was granted to Julianna Ebert and the board reelected both Susan Lubar and Tracy Lubar for a second three-year term.
  - There are 16 members of the MATC Foundation Board of Directors with a diverse composition: 56% of members are women, 44% of the members identify as people of color, 19% are small business owners and 44% work for companies with corporate headquarters or significant number of employees in the district.
  - The Slate of Officers for the 2022-2023 fiscal year are: President - Julianna Ebert; Vice President – Chantel Byrd; Vice President – Jamie Berger; Treasurer – Matt Partridge and Secretary – Susan Lubar.
  - The Foundation secured \$3.66 million toward a \$3 million goal and successfully surpassed the goal increasing donors from 399 to 442 as of June 10, 2022.
  - Donations to support MATC students before the fiscal year ends can be made at [matc.edu/donate](https://matc.edu/donate) by June 30, 2022.

### 7 b. President's Report

Discussion

Dr. Martin:

- Reported 89 seniors from the M-Cubed College Connections dual enrollment program graduated with as many as 21 credits from both MATC and UWM. M-Cubed College Connections graduates are more likely to go on directly to college than the national average.

This year is the largest class of graduates since the inception of the program.

- Announced eight men at the Wisconsin Department of Corrections earned certificates in welding fundamentals through MATC's Second Chance Pell program on May 26. This program provides federal aid to people in state and federal prisons so they can receive postsecondary education while incarcerated. Dr. Martin thanked Dr. Sadique Isahaku and his faculty and staff who made this possible.
- Stated MATC is participating in Summerfest's Show Your College Pride Day promotion. Those who wear an MATC shirt or hat can get into Summerfest free on Friday, July 8 from noon to 3 p.m. at the Mid Gate Promotions Booth.
- Attended a news conference on June 28 and received a check for a \$49,425 Military Pathways Training Grant from Secretary Dawn Crim of Department of Safety and Professional Services. This grant allows MATC to assess individual military experience and military occupational specialties for course credit for six of our high paying and high demand, technical college programs leading to licensure for civilian careers. Dr. Martin thanked Wesley Walker and the whole team in Student Services for their work on the grant.
- Reported MATC is conducting weekly Active Shooter workshops throughout the summer as part of its ongoing preparedness education for employees.
- Announced MATC's Oak Creek Campus hosted the Campus Car Show, the college's first in-person show since 2019. This is part of the MATC Drive Program that spotlights family-supporting career opportunities in the transportation-servicing sector.
- Stated MATC's cybersecurity insurer requests the college implement a multi-factor authentication process for all MATC email users, due to an increase in cyber security threats nationwide. The board should be receiving an email on how to complete the enrollment to DUO, the application the college is using for multi-factor authentication.

### **7 c. Diversity, Equity and Inclusion Report**

Discussion

Ms. Eva Martinez-Powless, Chief Diversity, Equity and Inclusion Officer, presented the Diversity, Equity and Inclusion report via PowerPoint slides with the following updates:

- Acknowledged the Diversity Council, the DEI Committee and the Hispanic Serving Institution Committee for all their efforts in developing strategies to address equity gaps. Thanked the President's Task Force for contributing to the development of the plan and the community members, students, faculty and staff for sharing their experiences, insights and recommendations. Thanked

co-chair Elle Bonds and Kathleen Lawson for their support and collaboration as the plan was developed.

- The plan was highly influenced by the work of the President's Task Force and a three-phased approach was developed. Phase One: audit of existing equity/inclusion efforts across the district from September 2021 through February 2022. Phase Two: needs assessment process from November 2021 through March 2022. Phase Three: develop recommendations from February through April 2022.
- President's Task Force: Audit Teams, which included Student Experience, Employee Experience and Instruction and Assessment. There were 53 student initiatives, 29 employee initiatives and 27 initiatives in the academics focused on equity and inclusion, however, these did not address the needs of the specific populations.
- Pillars for Change, the goals and metrics were shared for each pillar such as Climate – goal 1: welcoming and inclusive community; Employee Experience – goal 2: diverse community; Student Experience – goal 3: equitable community and Institutional Commitment – goal 4: anti-racist community.
- Next steps outlined are, Communication Plan: June 2022; Stakeholder Sessions: summer and early fall; Implementation Phase: summer and fall; and Check Phase: summer 2023.

#### **7 d. Enrollment Report**

Discussion

Dr. Sarah Adams, interim vice president, Enrollment Services, presented the Enrollment Report. The report included the following updates:

- The college met its budgeted goal for summer which was 695 FTEs, but as of June 28, 2022, the college attained 707 FTEs and is at 103% of summer budgeted goal. Dr. Adams thanked all who played a tremendous role in the college in attaining the FTEs.
- Compared to this time last year, students retained from spring term is up 12.8%, those new to MATC up 22.6%, and those returning from an earlier semester is up 10.1%.
- Summer course section offerings include 376 Online/Virtual (including Distance Ed.), 130 Blended/Hybrid, and 155 face-to-face sections (including HyFlex).

#### **7 e. Milwaukee PBS VP General Manager's Report**

Discussion

Mr. Bohdan Zachary, vice president and general manager of Milwaukee PBS, shared the following highlights:



- Milwaukee PBS Development has exceeded its FY22 budgeted goal of \$6.1 million by raising \$6,393,291. Financials as of May 31, 2022: Membership goal was \$4,636,248, actual raised \$4,775,000, major donors goal was \$525,000, actual raised \$749,051, and planned giving goal was \$75,000, actual raised \$624,689.
- The Brand Lab is a nonprofit that introduces Black Indigenous People of Color (BIPOC) high school students to marketing and other similar career possibilities. Milwaukee PBS hosted 17 engaged high school students and staff members Kim Sosa, Traci Neuman, Chris Michalski, Jason Pinkowski, and Jeff Moorbeck along with recent MATC graduate Cassius Henry talked about careers in television.
- Mr. Zachary gave a brief background on Mr. Brian McArthur, Milwaukee PBS Manager of Engineering and Technical Facilities. Mr. McArthur is retiring after 42 years at MATC and Milwaukee PBS. Mr. McArthur has worked closely with many departments at MATC and has been a mentor and friend to many. Most recently, Mr. McArthur was key to helping set up the shared master control operation with Educational Communications Board (ECB) in Madison.

#### **7 f. Legislative Matters Report**

Discussion

Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, presented the Legislative Matters Report on recent legislative matters affecting higher education including:

- Governor Evers released his budget instructions for the 2023-2025 biennial budget. The governor directed most state agencies to not seek any additional GPR-funded expenditures.
- The Joint Committee on Finance approved a request from the Educational Communications Board for 2.0 FTE positions to provide master control services for Milwaukee PBS licensed to MATC.
- A Legislative Council Study Committee on Increasing Offender Employment Opportunities has been created and will be co-chaired by State Senator Mary Felzkowski and State Representative Michael Schraa. MATC's own Dr. Sadique Isahaku was selected to serve as a public member.
- A Legislative Study Committee on Occupational Licenses has been created and will be co-chaired by Senator Rob Stafsholt and Representative Shae Sortwell.
- The Biden Administration released a proposed Title IX rule this month to overhaul how colleges respond to cases of sexual assault.

**ITEM 8. BOARD MONITORING**

**8 a. Pathway Presentation/Business & Management**

Information Dr. Mohammad Dakwar, vice president, Learning and Mr. Carl Meredith, dean, Business and Management Pathway, presented the Academic and Career Pathways/Business Management report.

**ITEM 9. NEW BUSINESS**

**ITEM 10. Future Agenda Items/Events**

- a. **July 11, 2022, Board Organizational Meeting 4:00 p.m., Downtown Milwaukee Campus, Boardroom (M210)**
- b. **July 11, 2022, MATC Board Retreat, immediately following Board Organizational Meeting, Downtown Milwaukee Campus, Boardroom (M210)**
- c. **July 21-23, 2022, WTCDBA Summer Meeting, Student Experience, Northcentral Technical College, Wausau, WI**

**ITEM 11. Closed Session**

**11 a. President's Contract & Compensation\*\*\***

Motion It was moved by Ms. Case, seconded by Mr. Foley, to convene into Closed Session pursuant to Section 19.85 (1)(c) and (e) of the Wisconsin Statutes to discuss Item 11 a. President's Contract and Compensation.. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item 11 a. if necessary.

Action Motion approved, the roll call vote being as follows:

Ayes: Moews, Wilson, Baker, Case, Diaz, Foley, Mendieta-Ramos and Olson – 8

Noes: None.

**Open Session**

Motion It was moved by Mr. Foley, seconded by Ms. Mendieta-Ramos, to approve the following amendments to the President's employment agreement to be effective July 1, 2022.

- 1.) Dr. Martin's base salary shall be increased by the amount applicable to all MATC administrative employees, 2.0 percent.

