



Attachment 3 - a

MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
June 22, 2021

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session via teleconference on Tuesday, June 22, 2021, and called to order by Chairperson Foley at 4:04 p.m.

ITEM 1 a. ROLL CALL

Present: Erica Case; Mark Foley; Ashanti Hamilton; Citlali Mendieta-Ramos; Nikki Moews; Lisa Olson; Kahri Phelps-Okoro and Ann Wilson. Ms. Moews joined the meeting at 5:58 p.m. Ms. Phelps-Okoro joined the meeting at 4:12 p.m.

Excused: None.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, board liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 3. COMMENTS FROM THE PUBLIC

None.

ITEM 3. APPROVAL OF MINUTES

- 3 a. Regular Board Meeting: May 25, 2021**
- 3 b. Board Retreat: June 7, 2021**
- 3 c. Public Hearing on the Budget: June 15, 2021**
- 3 d. Special Meeting: Lump Sum Compensation Adjustment: June 15, 2021**

Motion It was moved by Dr. Olson, seconded by Ms. Case, to approve the minutes of the Regular Board Meeting: May 25, 2021, the Board Retreat: June 7, 2021, the Public Hearing on the Budget: June 15, 2021 and the Special Meeting: Lump Sum Compensation Adjustment: June 15, 2021.

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Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- 4 a. Bills – May 2021**
- 4 b. Financial Report – May 2021**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**

Motion It was moved by Ms. Wilson, seconded by Ms. Case, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0183-06-21) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022A of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Wilson, seconded by Ms. Mendieta-Ramos, to approve Resolution (F0183-06-21) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022A of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2021-2022A.

Action Motion approved, the roll call vote being as follows:

Ayes: Hamilton, Mendieta-Ramos, Olson, Phelps-Okoro, Wilson, Case and Foley - 7

Noes: None.

- 5 b. Resolution (F0184-06-21) Authorizing the Issuance and Establishing the Parameters For the Sale of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2021-2022B of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Wilson, seconded by Ms. Case, to approve Resolution (F0184-06-21) Authorizing the Issuance and Establishing

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the Parameters For the Sale of Not To Exceed \$1,500,000 General Obligation Promissory Notes, Series 2021-2022B of Milwaukee Area Technical College District, Wisconsin

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Olson, Phelps-Okoro, Wilson, Case, Hamilton and Foley - 7

Noes: None.

5 c. Resolution (F0185-06-21) Authorizing the Issuance of \$22,500,000 General Obligation Promissory Notes, Series 2021-2022C of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Ms. Case, seconded by Ms. Phelps-Okoro, to approve Resolution (F0185-06-21) Authorizing the Issuance of \$22,500,000 General Obligation Promissory Notes, Series 2021-2022C of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Olson, Phelps-Okoro, Wilson, Case, Hamilton, Mendieta-Ramos and Foley – 7

Noes: None.

5 d. Resolution (F0186-06-21) to Approve FY22 Capital Remodeling & Renovation Budget

Motion It was moved by Ms. Wilson, seconded by Ms. Phelps-Okoro, to approve Resolution (F0186-06-21) to Approve FY22 Capital Remodeling & Renovation Budget.

Action Motion approved, the roll call vote being as follows:

Ayes: Olson, Phelps-Okoro, Wilson, Case, Hamilton, Mendieta-Ramos and Foley - 7

Noes: None.

5 e. Resolution (F0187-06-21) to Adopt Fiscal Year 2021-2022 Budget

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Case to approve Resolution (F0187-06-21) to Adopt Fiscal Year 2021-2022 Budget.

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Action Motion approved, the roll call vote being as follows:

Ayes: Phelps-Okoro, Wilson, Case, Hamilton, Mendieta-Ramos,
Foley and Olson – 7

Noes: None.

**5 f. Resolution (F0188-06-21) to Establish Reserves for
Fiscal Year 2021-2022**

Motion It was moved by Ms. Case, seconded by Ms. Wilson to approve
Resolution (F0188-06-21) to Establish Reserves for Fiscal Year 2021-
2022.

Action Motion approved.

**5 g. Resolution (F0189-06-21) to Authorize Contingency
Payment of Bills and Awarding of Contracts**

Motion It was moved by Ms. Wilson, seconded by Ms. Case, to approve
Resolution (F0189-06-21) to Authorize Contingency Payment of Bills
and Awarding of Contracts.

Action Motion approved.

**5 h. Resolution (F0190-06-21) to Approve Three Year
Facilities Plan**

Motion It was moved by Ms. Wilson, seconded by Ms. Mendieta-Ramos to
approve Resolution (F0190-06-21) to Approve Three Year Facilities
Plan.

Action Motion approved.

**5 i. Resolution (F0191-06-21) to Approve Renewal of
Insurance Coverages through Districts Mutual
Insurance and the Wisconsin Technical College
Insurance Trust**

Motion It was moved by Ms. Wilson, seconded by Dr. Olson, to approve
Resolution (F0191-06-21) to Approve Renewal of Insurance
Coverages through Districts Mutual Insurance and the Wisconsin
Technical College Insurance Trust.

Action Motion approved.

5 j. Resolution (F0192-06-21) to Approve Compensation Recommendation for Employees Covered by Collective Bargaining Agreements

Motion It was moved by Ms. Wilson, seconded by Mr. Hamilton to approve Resolution (F0192-06-21) to Approve Compensation Recommendation for Employees Covered by Collective Bargaining Agreements.

Action Motion approved.

5 k. Resolution (F0193-06-21) to Approve Compensation Recommendation for Administrators and Staff

Motion It was moved by Ms. Case, seconded by Ms. Phelps-Okoro, to approve Resolution (F0193-06-21) to Approve Compensation Recommendation for Administrators and Staff.

Action Motion approved.

Ms. Wilson left the meeting at 4:30 p.m.

5 l. Eligibility for Lump Sum Compensation Adjustment

Discussion Ms. Elle Bonds, vice president, Human Resources, presented the Eligibility for Lump Sum Compensation Adjustment modification to include employees who have resigned from the college, and to include employees who started with the college after September 1, 2020. Chair Foley noted there was no motion from the board and the topic was set aside.

ITEM 6. Policy Review

6 a. Policy D1000 – Attendance (Except High School Contract and Apprentice Students)

Discussion Ms. Kristen DeCato, Assistant General Counsel, reviewed Policy D1000 – Attendance (Except High School Contract and Apprentice Students). Ms. DeCato stated the revisions made to this policy will give faculty discretion as to whether attendance should be included in the class syllabus. Dr. Dakwar noted that this would take away the punitive aspect of attendance and empower students to be responsible for making up missed classwork.

Ms. Wilson rejoined the meeting at 4:45 p.m.

ITEM 7. Reports

7 a. Chairperson's Report

Discussion Chairperson Foley:

- Read a resolution of appreciation for Director Kahri Phelps-Okoro for her distinguished service to the board and college.
- Stated the board completed a self-evaluation survey, and asked the board for comments on the results of that survey. Chair Foley discussed survey results with the board.
- Announced MATC's Board Organizational Meeting will be Monday, July 12, 2021 at 4:00 p.m. via Zoom and explained the purpose of this meeting is the election of board officers for the next year.
- Read the MATC Foundation District Board Liaison report, and shared the following points:
 - The MATC Foundation has raised \$2.6 million of its \$2 million goal in cash and pledges.
 - The Foundation honored four board members whose terms have ended: David Bishop, Jeff Nelson, Angela Rester and Anthony Smith.
 - New officers were approved: Julianna Ebert – president; Gene Gilchrist – vice president; Kamal Bansal – vice president; Matt Partridge – treasurer and Susan Lubar - secretary.
 - Froedtert Hospital announced an agreement to establish an \$11.4 million Froedtert Hospital Scholarship program. MATC and University of Milwaukee (UWM) will each receive \$5.74 million for a 20-year program to fund scholarships for students to pursue healthcare careers.

7 b. President's Report

Discussion Dr. Martin:

- Expressed her appreciation to Director Phelps-Okoro for the time she served on the board for her guidance, and stated Director Phelps-Okoro's perspective as a parent and business professional were invaluable to her.
- Reported she and the President's Cabinet approved new mask and distancing protocols based upon the recommendation of the college's Health and Safety Team, feedback from the cross-functional Pandemic Response and Transition Integration Team, recent guidance by the Centers for Disease Control and Prevention (CDC) and local health departments.

- Announced the final phase of the college's Return to Campus plan will take place on August 19 when the college will return 100 percent of all offices back to campus.
- Reported the college joined the Biden Administration's COVID-19 College Challenge to commit to taking action to get the college community vaccinated. The college's Health and Safety Committee co-chairs developed a video to encourage vaccinations and several of Dr. Martin's leadership team will record vaccine testimonials videos to encourage students and employees to get the vaccine.
- Announced a ribbon-cutting ceremony for the Westown Green, MATC's student housing, will be held on Tuesday, August 17 at 10:30 a.m. and stated board members are welcome to attend.
- Introduced Dr. Christine Manion, vice president, Institutional Effectiveness, to give a short update on the college's Guided Pathways Initiative. Dr. Manion gave a brief report of the five-year MATC Guided Pathway Phases and the Year in Review of the Academic and Career Pathway (ACP) Offices.

7 c. Diversity, Equity and Inclusion Report

Discussion

Ms. Eva Martinez-Powless, Chief Diversity, Equity and Inclusion (DEI) Officer, gave an update on the progress of the DEI college-wide initiatives. The first President's Task Force on DEI will take place in early July, a group of faculty, staff, students and community members have been formally invited to be part of the task force. MATC has partnered with a local woman and minority-owned vendor, Sasha J. Parson's Events and Colorful Connections, to implement a series of required anti-bias workshops for MATC employees beginning in the fall. There are several employees interested in leading such affinity groups as: Latinx Unidos Network Alliance Affinity Group; Parents of Color Affinity Group; and a Women's Group.

7 d. Enrollment Report

Discussion

Dr. Sarah Adams, interim vice president, Enrollment Management, and Dr. Nicole Tanner, interim dean, Enrollment and Registrar, presented the Enrollment Report via slides. Dr. Tanner provided the current numbers of FTE YTD as of June 22, 2021. Summer enrollment is at 643 FTEs which is 83.3 percent of 772 FTE goal. Fall enrollment is 1,573 FTEs, a 36.8 percent of 4,261 goal. Dr. Adams discussed an initiative to increase enrollment, the Strategic Enrollment Management Plan, the purpose of the initiative is to define strategies and objectives to assisting the college in meeting its goal of increasing enrollment by 10 percent from 2019-20 FTEs by spring of 2024.

7 e. Milwaukee PBS VP General Manager's Report

Discussion

Mr. Bohdan Zachary:

- Stated Milwaukee PBS was at this year's Juneteenth Celebration covering the festivities and people. Black Nouveau producers Everett Marshburn and Alexandra Mack along with Black Nouveau host Earl Arms taped interviews with Milwaukee County Executive David Crowley and Milwaukee County Sheriff Earnell Lucas.
- Reported overall funding is \$6.6 million, approximately \$300,000 over the original pre-pandemic FY21 fundraising goal of \$6.3 million. Membership numbers are 39,000 active members, with more than 11,000 of those members giving monthly donations. 5,225 new donors gave to Milwaukee PBS this past year.
- Acknowledged Jon Lord and Kim Sosa and the members of the fundraising, membership, underwriting and foundation teams for their work and the results to support Milwaukee PBS.

7 f. Legislative Matters Report

Discussion

Ms. Janice Falkenberg, vice president and General Counsel, introduced Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, who presented the Legislative Matters Report on recent legislative matters impacting higher education, such as:

- Joint Committee on Financial Executive Action: provided an increase of \$2.2 million GPR annually for state general aid; \$2.2 million GPR annually for grants for technical college district boards, and \$50,000 GPR annually for grants to district boards to acquire software to support firefighter certification testing activities and \$5 million GPR to HEAB for a nurse educator program.
- Wisconsin Assembly Bill 266/Senate Bill 55 relating to publication of proceedings of meetings held by certain governmental bodies. Passed the Senate, Assembly action pending.
- Wisconsin Assembly Bill 195/Senate Bill 323 to designate University of Wisconsin and technical college sports and athletic teams based on sex of the participants. Passed Assembly 59-38; Senate action pending. The Governor indicated he will likely veto the legislation if it reaches his desk.

Ms. Case departed the meeting at 6:00 p.m.

ITEM 8. BOARD MONITORING

8 a. Pathway Presentation/Business Management

Information Dr. Mohammad Dakwar, vice president, Learning, and Armen Hadjinian, Lead Faculty, gave the Pathway Presentation/Business Management via PowerPoint. The report focused on the breakdown of the program, team members and demographics of students in the Pathway. African-Americans make up the majority of students in this Pathway and 60 percent of combined groups are students from diverse backgrounds. Dr. Dakwar and Mr. Hadjinian shared student success stories.

8 b. Annual Report on Remission of Out-Of-State Tuition

Information Mr. Jeffrey Hollow, vice president, Finance, presented the Annual Report on Remission of Out-Of-State Tuition as information.

Mr. Hollow provided additional clarification to agenda items 5j. and 5k. the FY 2021-22 budget includes a pay progression increase of 1 percent for all employees to assist in moving them through the respective pay ranges. This increase is in addition to the resolutions approved for the cost of living compensation making the total pay increase in the FY22 budget to be 2.25 percent.

ITEM 9. NEW BUSINESS

None.

ITEM 10. Future Agenda Items/Events

10 a. July 12, 2021, MATC Annual Board Organizational Meeting 4:00 p.m.

10 b. July 16 & 17, 2021, WTCDBA Summer Meeting & Legislative Update, Stevens Point/Wisconsin Rapids

ITEM 11. Closed Session

11 a. President's Contract and Compensation***

Motion It was moved by Dr. Olson, seconded by Mr. Hamilton to convene into Closed Session pursuant to Sections 19.85 (1)(c) and (e) of the Wisconsin Statutes to discuss Item 11 a. President's Annual Evaluation. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item 11 a.

Action Motion approved, the roll call being as follows

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Ayes: Case, Hamilton, Mendieta-Ramos, Moews, Olson, Wilson and Foley – 7

Noes: None.

Open Session

Motion It was moved by Mr. Hamilton, seconded by Ms. Phelps-Okoro to approve the following amendments to the president's employment agreement to be effective July 1, 2021:

- 1.) Dr. Martin's base salary shall be increased by the amount applicable to all MATC administrative employees, 2.25 percent.
- 2.) Provide a \$40,000 retention bonus payable by June 30, 2022 if President is still employed as President of MATC on June 15, 2022.

Action Motion approved, the roll call vote being as follows:

Ayes: Wilson, Hamilton, Mendieta-Ramos, Moews, Olson, Phelps-Okoro and Foley – 7

Noes: None.

ITEM 12. Adjournment

The meeting adjourned at 7:22 p.m.

Respectfully submitted,

Gwendolyn Z. Green

On behalf of Board Secretary Citlali Mendieta-Ramos

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

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It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours before the meeting.