



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
May 24, 2022**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session via teleconference on Tuesday, May 24, 2022, and called to order by Chairperson Olson at 4:03 p.m.

ITEM 1 a. ROLL CALL

Present: Lauren Baker, Erica Case, Antonio Diaz, Mark Foley, Citlali Mendieta-Ramos, Nikki Moews and Lisa Olson.

Excused: Ashanti Hamilton and Ann Wilson

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Olson asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz,
Senior Executive Assistant to the President and MATC District Board confirmed proper notice was given.

ITEM 3. COMMENTS FROM THE PUBLIC

Dr. James Rice, Nursing Faculty, Healthcare Pathway, spoke to the negative impact the nationwide nursing shortage is having on clinical site staffing, faculty recruitment and how these factors are contributing to high college student attrition rates.

Mr. Michael Rodrigues, Nursing Faculty, Healthcare Pathway, shared the nursing faculty feel they are not afforded the time and resources to be effective stewards of academic programs. They are dismayed by the request to reduce Zancils (faculty pay for professional assignments, non-instruction) to help reduce college expenses.

Mr. H.S. "Crash" Crawford, PT Faculty, TV/Audio/Eproduction, spoke to the challenges facing faculty and paraprofessionals at MATC being offered below market pay increases.

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Mr. Kevin Mulvenna, executive vice president, AFT Local 212, gave an update on union bargaining with MATC for a fiscal year 2022-2023 base wage increase.

Ms. Lynnett Harvey, Pathway Advisor, spoke on behalf of Local 212 employees regarding low base wage increases due to low FTE enrollment and frontline staff working harder and for longer hours.

Ms. Traci Clark, English Faculty, expressed concern about the reduction of Zancils that supported faculty work on the Plan, Do Check, Act (PDCA) cycle of Guided Pathways. Ms. Clark stated the college needs to reinstate its investment in faculty expertise for the summer of 2022.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: April 26, 2022

Motion It was moved by Mr. Foley, seconded by Mr. Diaz, to approve the minutes of the Regular Board Meeting: April 26, 2022.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- 4 a. Bills – April 2022**
- 4 b. Financial Report – April 2022**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**
- 4 e. Construction Report**

Motion It was moved by Ms. Baker, seconded by Mr. Foley, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0227-05-22) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022L of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Baker, seconded by Ms. Mendieta-Ramos, to approve Resolution (F0227-05-22) Authorizing the Sale of \$1,500,000

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General Obligation Promissory Notes, Series 2021-2022L of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2021-2022L.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Diaz, Foley, Mendieta-Ramos, Moews, Baker and Olson - 7

Noes: None.

5 b. Resolution (F0228-05-22) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-2023A of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Mr. Foley, seconded by Mr. Diaz, to approve Resolution (F0228-05-22) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2022-2023A of Milwaukee Area Technical College District, Wisconsin .

Action Motion approved, the roll call vote being as follows:

Ayes: Diaz, Foley, Mendieta-Ramos, Moews, Baker, Case and Olson - 7

Noes: None.

5 c. Approval of Budget & Class I Public Hearing Legal Notice FY23

Motion It was moved by Mr. Foley, seconded by Mr. Diaz, to approve Approval of Budget & Class I Public Hearing Legal Notice FY23.

Action Motion approved, the roll call vote being as follows:

Ayes: Foley, Mendieta-Ramos, Moews, Baker, Case, Diaz and Olson – 7

Noes: None.

5 d. Resolution (F0229-05-22) to Approve Apprenticeship Program Titled Medical Laboratory Technician (50-513-X)

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Motion It was moved by Mr. Foley, seconded by Ms. Baker, to approve Resolution (F0229-05-22) to Approve Apprenticeship Program Titled Medical Laboratory Technician (50-513-X).

Action Motion approved.

ITEM 6 Reports

6 a. Chairperson's Report

Discussion Chairperson Olson:

- Reported MATC hosted the Wisconsin Technical College District Boards Association (WTCDBA) spring meeting at the Downtown campus on Friday, April 29. Directors Foley and Mendieta-Ramos attended the in-service on accreditation that was facilitated by Vice President of Institutional Effectiveness, Dr. Christine Manion. Directors Olson and Baker attended the lunch virtually. Directors Olson and Foley attended a presentation on M-Cubed by Chief Marketing Officer, Mr. Tony Tagliavia. Directors Foley and Olson, and President Martin attended the evening banquet. Director Foley gave brief comments on the event.
- Attended the spring commencement at Fiserv Forum on Sunday, May 22 along with Directors Moews and Mendieta-Ramos. The commencement speaker was newly elected Mayor Cavalier Johnson. Director Olson congratulated the spring 2022 graduates on behalf of the entire board.
- Announced the Wisconsin Technical College System Board approved the appointments of the following individuals to the MATC District Board: Tequila Burris, Additional Member Classification; Supreme Moore Omokunde, Elected Official Classification, and Citlali Mendieta-Ramos, Reappointed in Employer (15+ employees) Classification.
- Requested the board save the date for Tuesday, June 21, 2022 at 4:00 p.m. The Public Hearing on the Budget will be held via Zoom. This meeting provides the public the opportunity to speak to the board regarding the proposed FY2022-2023 budget.
- Announced the results of the board's self-evaluation was distributed to board members. Director Olson stated the board plans to hold a retreat this summer to discuss the results.
- Drew the board's attention to the proposed Board Response Template document that was emailed to the board earlier that afternoon. The document contained response templates based on subject matter.

6 b. President's Report

Discussion

Dr. Martin:

- Served as a panelist on May 5 at an event sponsored by Ixonia Bank. The event was "Shaping MKE's Future: Powerful Perspectives from Women Driving Change." Dr. Martin shared the many ways MATC is creating conditions for community change through programs such as Promise, Restart, and Second Chance Pell for incarcerated individuals.
- Asked Janice Falkenberg, vice president, General Counsel, to give a brief COVID update. Ms. Falkenberg stated due to increasing COVID-19 cases on the college's campus and in the community as well as increased hospitalizations, MATC is now encouraging anyone inside an MATC facility to wear a mask.
- Introduced Dr. Naydeen Gonzalez-De Jesus, executive vice president of Student Success, who provided a video presentation on the check phase of the Guided Pathways structure, including in the Learn Pillar with the deans' input.
- Asked Ms. Eva Martinez-Powless, Chief Diversity, Equity and Inclusion Officer to present her report.

6 c. Diversity, Equity and Inclusion Report

Discussion

Ms. Eva Martinez-Powless, Chief Diversity, Equity and Inclusion Officer, presented the Diversity, Equity and Inclusion report via PowerPoint slides with the following updates:

- The structure of the Diversity, Equity and Inclusion (DEI) office which includes the Chief DEI Officer/Title IX Coordinator, the part-time administrative support, HSI Team, Deputy Title IX Coordinator/Complaints Administrator, WTCS DEI Grant Coordinator, Student Ombudsperson, Eight Employee Affinity Group Co-Leads, President's Task Force and Employee Ombudsperson Office.
- The DEI Office have been working on the following initiatives or projects aligned with Transformation 2025: becoming a Hispanic Serving Institution (HSI), Community Engagement, Promoting Equitable Outcomes/Culture of Inclusion, Student Success, Increasing Faculty Diversity and Developing the DEI Office Structure.

6 d. District Student Senate Report

Discussion

There was no report. The Student Representative was not in attendance due to a scheduling conflict.

6 e. Enrollment Report

Discussion Dr. Sarah Adams, interim vice president, Enrollment Services, presented the Enrollment Report. The report included the following updates:

- The college is at 87.7% of its FTE goal for this academic year.
- Ms. Erin Cherny, manager, High School Relations, shared strategies to increase dual enrollment

6 f. Milwaukee PBS VP General Manager's Report

Discussion Mr. Bohdan Zachary, vice president and general manager of Milwaukee PBS, was not able to attend the meeting. The following updates were contained in a written report:

- Milwaukee PBS is at 97% of its fundraising goal.
- Milwaukee PBS was invited to collaborate with Radio Milwaukee on a community-focused project that complements a new four –part series by Dr. Henry Louis Gates Jr., host of Finding Your Roots. The multi-media collaboration will stem from Gates's new series – Making Black America: Through The Grapevine. The four-part series will air October 2022.
- Milwaukee PBS and Black Nouveau will have a booth at this year's Juneteenth celebration.

6 g. Legislative Matters Report

Discussion Ms. Janice Falkenberg, vice president, General Counsel, presented the Legislative Matters Report on recent legislative matters affecting higher education including:

- The 2021-2022 Legislative Session is now adjourned.
- A Legislative Council Study Committee on Increasing Offender Employment Opportunities was created and will be co-chaired by State Senator Mary Felzkowski and State Representative Michael Schraa.
- A Legislative Study Committee on Occupational Licenses was created and will be co-chaired by Senator Rob Stafsholt and Representative Shae Sortwell.

6 h. Advisory Audit Report

Discussion Mr. Jeffrey Hollow, vice president, Finance, presented the Advisory Audit Report as discussion. The scope of services consists of annual

financial statements, the single audit and various additional reports. There is no change in scope from the previous year. The second item discussed at the advisory meeting was the compliance update. Ms. Kristen DeCato, assistant general counsel, provided an update on compliance matters at MATC.

ITEM 7. BOARD MONITORING

7 a. Pathway Presentation/Healthcare

Information Dr. Mohammad Dakwar, vice president, Learning and Dr. Eric Gasse, dean, Healthcare Pathway, presented the Healthcare Pathway report.

7 b. Review FY23 Preliminary Activity Plan & Budget

Information Mr. Hollow presented the Review FY23 Preliminary Activity Plan & Budget Report as information. The written report was sent to the board in advance of the meeting. This report was presented as an estimate for reserves and the amendment to the budget will be done in October 2022. The department of revenue will inform the college in October 2022 what the size of the taxable property within MATC district and that determines how much money is allocated to MATC.

7 c. Review FY23 Preliminary Capital Equipment Budget

Information Mr. Hollow presented a summary of the Review FY23 Preliminary Capital Equipment Budget as information.

7 d. Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report

Information Mr. Hollow presented the Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report and shared two slides detailing the FCC Spectrum Trust Portfolio Summary and the OPEB Trust Portfolio Summary.

ITEM 8. NEW BUSINESS

Director Baker requested more information on the issues brought forth by the health care faculty.

ITEM 9. Future Agenda Items/Events

- 9 a. June 21, 2022, MATC Public Hearing on the Budget, 4:00 p.m. via Zoom**
- 9 b. June 28, 2022, MATC District Board Meeting, 4:00 p.m., Room M210 (Boardroom) MATC Downtown Campus**

ITEM 10. Closed Session

10 a. President's Annual Evaluation***

Motion It was moved by Ms. Case, seconded by Mr. Foley, to convene into Closed Session pursuant to Section 19.85 (1)(c) and (e) of the Wisconsin Statutes to discuss Item 10 a. President's Annual Evaluation. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item 10 a. if necessary.

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moews, Baker, Case, Diaz, Foley and Olson – 7

Noes: None.

ITEM 11. Adjournment

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Gwendolyn Z. Green

On behalf of Board Secretary Citlali Mendieta-Ramos

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.