



**Attachment 3 - a**

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD  
MILWAUKEE, WISCONSIN  
May 25, 2021**

**CALL TO ORDER**

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session via teleconference on Tuesday, May 25, 2021, and called to order by Chairperson Foley at 4:04 p.m.

**ITEM 1 a. ROLL CALL**

**Present:** Erica Case; Mark Foley; Ashanti Hamilton; Citlali Mendieta-Ramos; Nikki Moews; Lisa Olson; Kahri Phelps-Okoro and Ann Wilson. Ms. Wilson joined the meeting at 4:26 p.m.

**Excused:** None.

**ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW**

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, board liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

**ITEM 3. COMMENTS FROM THE PUBLIC**

Krystyna Kornilowicz, part-time faculty, read her letter of resignation addressed to Human Resources.

Lisa Conley, full-time faculty and AFT Local 212 President, thanked board members for hosting a listening session with MATC employees and acknowledged the contributions of her colleagues during the pandemic.

Kevin Mulvenna, executive vice president, AFTL212, expressed his concern regarding the cut in hours of part-time faculty pay and the implementation of the compensation study.

Dewey Caton, part-time faculty, spoke to her concern regarding the proposed resolution for lump sum payment and her concern this lump sum resolution will be passed in lieu of a cost of living wage.

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**ITEM 3. APPROVAL OF MINUTES**

**3 a. Regular Board Meeting: April 27, 2021**

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Mendieta-Ramos, to approve the minutes of the Regular Board Meeting: April 27, 2021.

Action Motion approved.

**ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS**

- 4 a. Bills – April 2021**
- 4 b. Financial Report – April 2021**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**
- 4 e. Quarterly Affirmative Action Report**

Motion It was moved by Dr. Olson, seconded by Ms. Phelps-Okoro, to approve the Consent Agenda.

Action Motion approved.

**ITEM 5. BOARD ACTION ITEMS**

**Action Items**

- 5 a. Resolution (F0179-05-21) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021L of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Wilson, seconded by Ms. Moews, to approve Resolution (F0179-05-21) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2020-2021L of Milwaukee Area Technical College District, Wisconsin

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2020-2021L.

Action Motion approved, the roll call vote being as follows:

Ayes: Hamilton, Mendieta-Ramos, Moews, Olson, Phelps-Okoro, Wilson, Case and Foley - 8

Noes: None.

**5 b. Resolution (F0180-05-21) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022A of Milwaukee Area Technical College District, Wisconsin**

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Moews, to approve Resolution (F0180-05-21) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2021-2022A of Milwaukee Area Technical College District, Wisconsin

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moews, Olson, Phelps-Okoro, Wilson, Case, Hamilton and Foley - 8

Noes: None.

**5 c. Approval of Budget & Class I Public Hearing Legal Notice FY22**

Motion It was moved by Ms. Case, seconded by Ms. Phelps-Okoro, to approve Approval of Budget & Class I Public Hearing Legal Notice FY22.

Action Motion approved, the roll call vote being as follows:

Ayes: Moews, Olson, Phelps-Okoro, Wilson, Case, Hamilton, Mendieta-Ramos and Foley – 8

Noes: None.

**5 d. Resolution (F0181-05-21) to Approve Technical Diploma Program Titled Nail Technician (30-502-4)**

Motion It was moved by Ms. Case, seconded by Ms. Phelps-Okoro, to approve Resolution (F0181-05-21) to Approve Technical Diploma Program Titled Nail Technician (30-502-4)

Action Motion approved.

**5 e. Resolution (F0182-05-21) to Approve Lump Sum Compensation Adjustment**

Motion It was moved by Ms. Mendieta-Ramos, seconded by Ms. Moews to Approve Lump Sum Compensation Adjustment.

Motion            It was moved by Dr. Olson, seconded by Ms. Case, that Resolution (F0182-05-21) to Approve Lump Sum Compensation Adjustment be tabled to allow the Administration time to review and adjust the eligibility criteria as appropriate based on employee feedback. The board at its June 7, 2021 retreat will consider the resolution for approval.

There was a robust discussion among the board members on alternate dates to table the motion to.

Action            Motion was not approved, the roll call vote being as follows:

Ayes:        Olson and Moews – 2

Noes:        Phelps-Okoro, Wilson, Case, Hamilton, Mendieta-Ramos and Foley - 6

Motion            It was moved by Ms. Wilson, seconded by Ms. Mendieta-Ramos to amend the motion to table Resolution (F0182-05-21) to Approve Lump Sum Compensation Adjustment to June 15, 2021, in conjunction with the date of the Public Hearing on the Budget.

Action            Motion approved, the roll call vote being as follows:

Ayes:        Phelps-Okoro, Wilson, Case, Hamilton, Mendieta-Ramos, Moews, Olson and Foley – 8

Noes:        None.

**ITEM 6.            Policy Approval**

**6 a.                Policy D0900 – Course Withdrawals and Appeals**

Motion            It was moved by Ms. Case, seconded by Ms. Moews, to approve Policy D0900-Course Withdrawals and Appeals

Action            Motion approved.

**ITEM 7.            Reports**

**7 a.                Chairperson’s Report**

Discussion        Chairperson Foley:

- Congratulated the 1,183 MATC Spring 2021 graduates on behalf of the board.
- Reported he and Directors Case and Wilson held a virtual listening session on May 7 for employees. Director Case stated there was a lot of engagement and conversation and she looks forward to having more open forums for people to share their perspectives and concerns.
- Mentioned the Board has completed the Board Self-Evaluation and will discuss the results during the June Board Meeting.
- Reminded the board of the virtual board retreat being held June 7, the focus of the retreat being diversity, equity and inclusion.
- Announced the Public Hearing of the Budget will be held via Zoom on Tuesday, June 15 and stated the meeting provides the public with the opportunity to speak to the board regarding the proposed FY2021-2022 budget.
- Asked Director Phelps-Okoro to give the Audit Advisory Report. Director Phelps-Okoro shared the following points:
  - Mr. Paul Frantz, partner, Baker Tilly, provided a review of the upcoming FY2021 audit plan. The items discussed were the auditors' scope of services and the timeline of activities.
  - Ms. Kristen DeCato, Assistant General Counsel, and Mr. Donald Kasprzak, director, Information Security, provided a required compliance update to the committee on the college's system for monitoring compliance. The compliance topics covered included: HEERF Funding, Licensed Professional Counselors at MATC, and the West Town Green student housing project.
  - Mr. Brian Kubik, manager, Internal Audit, provided an Internal Audit update.

**7 b. President's Report**

Discussion

Dr. Martin:

1. Reported the Higher Learning Commission reviewed and approved an interim report on assessing co-curricular activities in fulfillment of our ongoing accreditation requirements. Dr. Martin acknowledged the contributions of the following people to the report: Dr. Christine Manion, Dr. Jennifer Mikulay, Erich Zeimantz, Myra George and Equan Burrows.
2. Announced the college is piloting a new program this fall for autistic students in partnership with the Uniquely Abled Project. The program will teach young adults with high functioning autism to be entry-level CNC machine operators. Dr. Martin thanked the following for their efforts in bringing this program to the college: Lisa Reid, Catherine Bohte, Heather Lorbiecki, Chris Chomicki, Dale Howser, Beck Alsup, Monika Walloch, Carol Voss and Laura Bray.

3. Asked Dr. Naydeen Gonzalez-De Jesus to introduce Janay Alston, director, Advising, who shared with the board the efforts of the Advising Team in initiatives such as Higher Education Regional Alliance (HERA), Moonshot for Equity, Achieving The Dream and Academic and Career Pathways to ensure MATC's students are getting the advice and support they need.
4. Introduced Dr. Josie Veal to provide the board with an update on the college's Return to Campus Plans. Dr. Veal noted that college continues to follow guidelines from the CDC.

Ms. Phelps-Okoro departed the meeting at 5:30 p.m.

**7 c. Diversity, Equity and Inclusion Report**

Discussion

Ms. Eva Martinez-Powless, Chief Diversity, Equity and Inclusion Officer, gave the Diversity, Equity and Inclusion (DEI) Report via PowerPoint and shared the DEI Plan as aligned with MATC's Equity Strategic Priority. Some of the initiatives in this plan include the following: Establish Employee Affinity groups for summer 2021; Mandatory Implicit/Explicit Bias workshops for all employees and a DEI focused Climate Study with Dr. Shaun Harper and the USC Race & Equity Center this fall. Ms. Martinez-Powless also shared information on such initiatives as Hispanic Serving Institution, WTCS Equity Grant and collaboration between MATC's HR team and WTCS for unconscious bias training for hiring committees.

**7 d. Enrollment Report**

Discussion

Dr. Sarah Adams, interim vice president, Enrollment Management, Mr. Tony Tagliavia, director, Marketing and Ms. Monica McNaughton, director, Student Accounts, presented the Enrollment Report via PowerPoint. Ms. McNaughton shared information on an improved de-registration process using financial aid status and implementing targeted communication methods such as text messages, emails, phone calls, and Facebook ads.

**7 e. Milwaukee PBS VP General Manager's Report**

Discussion

Mr. Bohdan Zachary:

5. Stated fundraising from Milwaukee PBS through April 30 was \$5,827,715, which is 93% toward the pre-pandemic FY21 fundraising goal of \$6,300,000 and 11% ahead of the monthly dashboard for fiscal year to date.
6. Reported PBS Passport has been a driver for new donors, providing a substantial number of the 4,780 new donors who have joined Milwaukee PBS this fiscal year from all fundraising areas.

7. Announced Milwaukee PBS' Black Nouveau will take part in the upcoming Juneteenth celebration.
8. Announced Milwaukee PBS will produce and live broadcast the opening weekend performance of Milwaukee Symphony Orchestra on October 2<sup>nd</sup>. Portia Young will serve as host for the live show. PBS will broadcast the program nationally in November.
9. Stated MATC and Milwaukee PBS are collaborating on English Language Learners (ELL) video lessons that will air on Milwaukee PBS and will be featured on [matc.edu](http://matc.edu) and [milwaukeepbs.org](http://milwaukeepbs.org).
10. Shared a video of Milwaukee PBS being honored at the Milwaukee Press Club Gridiron virtual event.

**7 f. Advisory Audit Report**

Discussion This report was given earlier in the evening under the Chairperson's Report to accommodate Director Phelps-Okoro's schedule.

**7 g. Legislative Matters Report**

Discussion Ms. Janice Falkenberg, vice president and General Counsel, introduced Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, who presented the Legislative Matters Report on recent legislative matters impacting higher education, such as:

- Wisconsin Assembly Bill 195/Senate Bill 323 to designate University of Wisconsin and technical college sports and athletic teams based on sex of participants. Senate and Assembly public hearings scheduled for Wednesday, May 26. The Governor indicated he will likely veto the legislation if it reaches his desk.
- Joint Committee on Financial Executive Action scheduled. The committee is scheduled to take up general aid for the Wisconsin Technical College System and the Higher Education Aids Board on Thursday, May 27. The committee is considering several options to increase general aid ranging from no increases up to \$18 million annually.
- The Governor included a \$36 million general aid increase for technical colleges and about \$6.8 million increase for needs based financial aid for the technical college system.

**ITEM 8. BOARD MONITORING**

**8 a. Pathway Presentation/STEM**

Information Dr. Mohammad Dakwar, vice president, Learning, Dr. Kamela Goodwyn, dean, STEM Academic and Career Pathway, Rafat Elsharef, instructor, IT Security and Pat Feder, IT Department Chair, presented the STEM pathway via PowerPoint and reported this

particular program experienced a 33% growth from fall 2020 to fall 2021. Dr. Goodwyn also shared STEM Pathway is in conversation with the college's dual enrollment community to offer a dual enrollment academy for IT programs and IT security courses. Dr. Goodwyn discussed several initiatives being worked on to increase diversity in STEM education.

**8 b. Review FY22 Preliminary Activity Plan & Budget**

Information Mr. Jeffrey Hollow, vice president, Finance, presented the draft version of the Activity Plan and Budget book. Mr. Hollow stated the complete finalized book will be available and considered at the June board meeting. The financial information will not change from the draft to the finalized version of the book.

**8 c. Review FY22 Preliminary Capital Equipment Budget**

Information Mr. Hollow presented the FY22 Preliminary Capital Equipment Budget.

**8 d. Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report**

Information Mr. Hollow presented the Quarterly Other Post-Employment Benefit (OPEB) & FCC Trust Report and shared two slides detailing the FCC Spectrum Trust Portfolio Summary and the OPEB Trust Portfolio Summary.

**ITEM 9. NEW BUSINESS**

None.

**ITEM 10. Future Agenda Items/Events**

**10 a. June 7, 2021, Virtual Board Retreat 2:00 – 4:00 p.m.**

**10 b. June 15, 2021, MATC Public Hearing on the Budget  
4:00 p.m.**

**10 c. June 22, 2021, MATC District Board Meeting 4:00 p.m.**

**ITEM 11. Closed Session**

**11 a. President's Annual Evaluation\*\*\***

Motion It was moved by Dr. Olson, seconded by Ms. Case to convene into Closed Session pursuant to Sections 19.85 (1)(c) and (e) of the Wisconsin Statutes to discuss Item 11 a. President's Annual Evaluation. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Item 11 a.

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Action Motion approved, the roll call being as follows

Ayes: Case, Hamilton, Mendieta-Ramos, Moews, Olson, Wilson  
and Foley – 7

Noes: None.

**ITEM 12. Adjournment**

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

*Gwendolyn Z. Green*

On behalf of Board Secretary Citlali Mendieta-Ramos

\* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

\*\* Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

\*\*\* It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

*Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours before the meeting.*