



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
October 22, 2019**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, October 22, 2019, and called to order by Chairperson Foley at 4:03 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Erica Case; David Dull; Mark Foley; Ashanti Hamilton; Citlali Mendieta Ramos; Lisa Olson; Kahri Phelps Okoro, Mary Scheibel and Ann Wilson. Kahri Phelps Okoro arrived at 4:09 p.m.

Excused: None.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, Board Liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 2. COMMENTS FROM THE PUBLIC

Discussion Dr. Lisa Conley, president, AFT Local 212, and Mr. Kevin Mulvenna, Executive VP, AFT Local 212 both spoke on the Compensation Study. Mr. Phillip Blank, Retired MATC Faculty, expressed support for MATC. Ms. Janet Jennerjohn, PT Faculty, spoke on pay scale comparisons chart and educator's pay. Ms. Elizabeth Harris-Hodge, PT Faculty, asked the board to show PT Faculty that they are valued. Dr. Judy Springer, Physical Education Faculty, spoke on 3-credit requirement.

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ITEM 3. APPROVAL OF MINUTES

C-1 Regular Board Meeting: September 24, 2019

Motion It was moved by Ms. Phelps Okoro, seconded by Ms. Mendieta Ramos, to approve the minutes of the Regular Board Meeting: September 24, 2019.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- a. Bills – September 2019**
- b. Financial Report September 2019**
- c. Human Resources Report**
- d. Procurement Report**

Motion It was moved by Ms. Scheibel, seconded by Dr. Olson, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0107-10-19) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Ms. Case, seconded by Ms. Scheibel, to approve Resolution (F0107-10-19) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Dull, Hamilton, Mendieta Ramos, Olson, Phelps Okoro, Scheibel, Wilson and Foley - 9

Noes: None.

5 b. Resolution (F0108-10-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020F of Milwaukee Area Technical College District, Wisconsin.

Motion It was moved by Mr. Hamilton, seconded by Ms. Phelps Okoro, to approve Resolution (F0108-10-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020F of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Dull, Hamilton, Mendieta Ramos, Olson, Phelps Okoro, Scheibel, Wilson, Case and Foley – 9

Noes: None.

5 c. Resolution (F0109-10-19) to Establish FY2019-2020 Tax Levy.

Motion It was moved by Dr. Olson, seconded by Ms. Phelps Okoro, to approve Resolution (F0109-10-19) to Establish FY2019-2020 Tax Levy.

Action Motion approved, the roll call vote being as follows:

Ayes: Hamilton, Mendieta Ramos, Olson, Phelps Okoro, Scheibel, Wilson, Case, Dull and Foley – 9

Noes: None.

5 d. Resolution (F0110-10-19) to Approve FY2018-2019 Annual Budget Amendment

Motion It was moved by Ms. Phelps Okoro, seconded by Ms. Case to approve Resolution (F0110-10-19) to Approve FY2018-2019 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta Ramos, Olson, Phelps Okoro, Scheibel, Wilson, Case, Dull, Hamilton and Foley – 9

Noes: None.

5 e. Resolution (F0111-10-19) to Approve FY2019-2020 Annual Budget Amendment

Motion It was moved by Ms. Phelps Okoro, seconded by Ms. Case to approve Resolution (F0111-10-19) to Approve FY2019-2020 Annual Budget Amendment.

Action Motion approved, the roll call vote being as follows:

Ayes: Olson, Phelps Okoro, Scheibel, Wilson, Case, Dull, Hamilton, Mendieta Ramos and Foley – 9

Noes: None.

5 f. Resolution to Approve Designation of MATC State Public Officials

Motion It was moved by Ms. Case, seconded by Ms. Mendieta Ramos to approve Resolution to Approve Designation of MATC State Public Officials

Action Motion approved.

5 g. President's Evaluation Instrument

Motion It was moved by Mr. Dull, seconded by Ms. Scheibel to approve President's Evaluation Instrument.

Action Motion approved.

ITEM 6. Policy Approvals

- a. Handbook Policy – Appeal Process for Discipline, Discharge and Workplace Safety**
- b. Handbook Policy - Shared Governance**
- c. Policy A0120 - Policy Manual**
- d. Policy A0121 – Board Policy, Development, Procedures and Implementation**

Motion It was moved by Mr. Hamilton, seconded by Ms. Phelps Okoro to approve Handbook Policy - Appeal Process for Discipline, Discharge and Workplace Safety; Handbook Policy - Shared Governance; Policy A0120 – Policy Manual; Policy A0121 – Board Policy, Development, Procedures and Implementation.

Action Motion approved.

ITEM 7. Reports

7 a. Chairperson's Report

Discussion Chairperson Foley:

- Reported Directors Case, Phelps Okoro and himself as well as Elizabeth Schultz and Jonathan Feld attended the Association of Community College Trustees (ACCT) Leadership Congress in San Francisco on October 16 – 19.
- Announced the MATC District Board Retreat will be held December 4 in M210 (Board Room) and the retreat will cover two topics: Strategic Planning and Compensation Study Recommendations and encouraged board members to attend the retreat.
- Mentioned the 2019 Winter Commencement will be on Friday, December 13 at 6:00 p.m. at the Miller High Life Theater.
- Introduced Director Erica Case to give the MATC Foundation report.
- Ms. Case Reported:
 - The Foundation Board members are hearing positive-impact stories from some of MATC's student-facing staff-including Reggie Parks (RevUp), Bob Holland (student scholarships), Vasana Her (High School Promise), and Jonathan Feld (Adult Promise).
 - The independent audit was performed by CLA (CliftonLarsonAllen, LLP), and they issued a clean audit with no comments for improvements in systems or internal controls.
 - Considerable time was spent discussing the MATC Promise Program. To launch the program, the Foundation worked with the college to secure \$2 million in contributions to support "last-dollar" scholarships to help bridge the gap between a student's financial aid award and the cost of tuition.
 - MATC celebrated the opening of the new AI Hurvis/PEAK Transportation Center, which is the result of a public-private partnership. The Foundation has worked to raise more than \$3.23 million for the new MATC RevUp program – which is the expansion of the automotive and transportation programs at MATC.

7 b. President's Report

Discussion Dr. Martin:

- Announced M-Cubed won a national award at the University Economic Development Association conference held in Reno,

Nevada on October 1st for its work to boost student achievement and close equity gaps.

- Reported M3 reached a major milestone with the May graduation of 32 MPS students in the partnership’s first Early College program. Students earned 10 college credits over the spring 2019 semester by taking courses at MATC and UWM.
- Announced MATC was honored to receive a 2019 STEMMY award. This award is for excellence in STEM recognizes educational institutions, businesses, organizations and individuals who promote STEM awareness and improve STEM competency of students.
- Stated Sen. Ron Johnson visited the Downtown Campus on Monday, September 30 to hear about the college’s apprenticeship programs and the college’s success with the Second Chance Pell grant.
- Reported Lt. Governor Mandela Barnes, along with leaders from the Wisconsin Department of Workforce Development (DWD) and Children & Families (DCF) visited MATC on October 1.
- Stated she welcomed Sen. Tammy Baldwin on campus on October 10 when Sen. Baldwin hosted a Small Business Seminar at MATC for representatives from the Small Business Administration (SBA) and the Wisconsin Women’s Business Initiative Corporation (WWBIC).

7 c. District Student Senate Report

Discussion Mr. Randall Riley was introduced as the new Board Student Representative by Dr. Mark Felsheim, Executive Director, Oak Creek Campus. Mr. Riley gave a short introduction of himself as well.

7 d. Milwaukee PBS General Manager’s Report

Discussion Mr. Bohdan Zachary was not present; the following are highlights of his written report:

- On September 25, Bohdan Zachary and Dr. Martin traveled to Madison to attend a screening of Kids in Crisis organized by Representative Joan Ballweg.
- The National Educational Telecommunications Association announced nominations for its annual meeting that will take place in Washington, DC in January 2020. Kids in Crisis is nominated for three major awards, including one for Best Station Work.

7 e. Legislative Matters Report

Discussion Ms. Janice Falkenberg, VP, General Counsel, gave an update on recent legislative matters impacting higher education such as:

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- Senate Bill 518 (Kooyenga/Vander Meer) relating to requirements for funeral director apprenticeships and licenses. State Rep. Lakesha Myers visited MATC on October 21 to talk about the college's efforts to get legislative support in reducing the number of credits required for the funeral service program from 92 to 61.

ITEM 8. BOARD MONITORING

8 a. Program Development Strategies

Information Dr. Mohammad Dakwar, Provost, Michael Metcalf, Instructor, Business Management and Program Coordinator, Tom Heraly, Instructor, Electronic Technology, and Carl Meredith, Dean, Business & Management presented the Program Development Strategies as information.

8 b. Enrollment Report

Information Dr. Richard Busalacchi, Interim Vice President Student Services and Acting Vice President West Allis Campus presented the Enrollment Report as information.

8 c. Guided Pathways Update

Information Ms. Barbara Cannell, Dean, Academic Services presented the Guided Pathways Update as information.

8 d. Annual Procurement/Construction Services Summary

Information Mr. Jeff Hollow, VP, Finance, presented the Annual Procurement/Construction Services Summary as information.

8 e. Five Year Affirmative Action Plan

Information Mr. Dan McColgan, Director, Labor Relations, presented the Five Year Affirmative Action Plan as information.

ITEM 9. NEW BUSINESS

There was no New Business.

ITEM 10. Future Agenda Items/Events

- 10 a. October 30 – November 2, 2019 WTCS Fall Meeting; Waukesha County Technical College, Pewaukee, WI**
- 10 b. November 26, 2019 MATC District Board Meeting 4:00 p.m. Downtown Milwaukee Campus, Board Room (M210)**

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10 c. December 13, 2019, Winter Commencement

ITEM 11 Closed Session

11 a. Litigation Update***

11 b. Downtown Real Estate Development****

Motion It was moved by Ms. Scheibel, seconded by Ms. Case to convene into Closed Session pursuant to Sections 19.85 (1)(g) & (e) of the Wisconsin Statutes to discuss Item 11 a., Litigation Update to confer with legal counsel on pending legal matters, and Item 11 b., Downtown Real Estate Development to review the potential development of a piece of downtown real estate since competitive or bargaining reasons require a Closed Session. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Items 11 a. or 11 b.

Action Motion approve.

ITEM 12. Adjournment

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Gwendolyn J. Green

On behalf of Board Secretary

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes.

**** It is anticipated that this item may be discussed in Closed Session pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.