



Attachment 2 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
February 25, 2020**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, February 25, 2020, and called to order by Vice Chairperson Scheibel at 4:02 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Erica Case; David Dull; Citlali Mendieta-Ramos (via telephone); Lisa Olson (via telephone); Kahri Phelps-Okoro; Mary Scheibel and Ann Wilson. Ms. Wilson arrived at 4:06 p.m.

Excused: Mark Foley and Ashanti Hamilton.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Vice Chairperson Scheibel asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, Board Liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 2. COMMENTS FROM THE PUBLIC

Discussion None.

ITEM 3. APPROVAL OF MINUTES

3-a. Regular Board Meeting: January 28, 2020

3-b. Board Retreat: February 10, 2020

Motion It was moved by Mr. Dull, seconded by Ms. Phelps-Okoro, to approve the minutes of the Regular Board Meeting: January 28, 2020 and the Board Retreat: February 10, 2020.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- a. **Bills – January 2020**
- b. **Financial Report January 2020**
- c. **Human Resources Report**
- d. **Procurement Report**

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Case, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. **Resolution (F0122-02-20) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020I of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Ms. Case, seconded by Ms. Phelps-Okoro, to approve Resolution (F0122-02-20) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020I of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2019-2020I.

Action Motion approved, the roll call vote being as follows:

Ayes: Dull, Mendieta-Ramos, Olson, Phelps-Okoro, Wilson, Case and Scheibel - 7

Noes: None.

- 5 b. **Resolution (F0123-02-20) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020J of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Ms. Phelps-Okoro, seconded by Ms. Wilson, to approve Resolution (F0123-02-20) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020J of Milwaukee Area Technical College District, Wisconsin.

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Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Olson, Phelps-Okoro, Wilson, Case, Dull and Scheibel - 7

Noes: None.

5 c. Resolution to Approve the Cardiovascular Technology-Echocardiography (10-521-2).

Motion It was moved by Ms. Wilson, seconded by Ms. Case, to approve Resolution to Approve the Cardiovascular Technology-Echocardiography (10-521-2).

Dr. Mohammad Dakwar, VP Learn; Dr. Kelly Dries, Dean Healthcare Services; Dr. Erica Gass, Associate Dean Healthcare Services and Richard Dettman, Instructor Cardiovascular presented information on the Echo cardiovascular and Invasive programs.

Action Motion approved.

ITEM 6. Policy Approval

a. Handbook Policy – Personal Property

Motion It was moved by Ms. Wilson, seconded by Ms. Case to approve Handbook Policy – Personal Property.

Action Motion approved.

ITEM 7. Reports

7 a. Chairperson’s Report

Discussion Vice Chairperson Scheibel:

- Reported on the District Board Retreat held on February 10. The topics included Strategic Planning and Guided Pathways. Mentioned an in-depth look at some of the changes to the MATC District Board Self-Evaluation Instrument may be in light of new accreditation process requirements. The Strategic Planning Consultant is using feedback from the board to prepare draft copies of the mission and vision statements. These will be presented to the Board for final review and adoption.
- Mentioned Chair Foley will reach out to solicit interested parties from the board to participate in a subcommittee to look at the

instruments prior to their coming to the full board to address any questions the board may have.

- Stated the track on the self-evaluation instrument is potentially a little faster as the desire is to have the new instrument completed by directors prior to the end of this particular term. And the board is anticipating the first reading of the changes to the mission and vision statements will be at the May Board Meeting and finalization and approval be at the June Board Meeting.
- Announced the MATC District Board Appointment Meeting will be held on March 19. Three positions that are up for appointment include: School District Administrator; Employer with 15+ Employees (Manufacturer); and Employer with 15+ Employees.
- Stated the Wisconsin Technical College District Boards Association will meet in Milwaukee, WI on April 2-4 for the Spring Quarterly Meeting and the topic will be Equity and Diversity of Students and Staff within the WTCS. The board was encouraged to attend the Friday, April 3 session.
- Asked Dr. Christine Manion to come up for a discussion on the draft MATC Board Self-Evaluation Instrument. Dr. Manion also stated the draft will be in alignment with new HLC criteria.
- Asked Ms. Case to read the Foundation Report.
- Ms. Case:
 - Reported Laura Bray provided members of the Foundation Board with an overview of Guided Pathways, providing members with the basis of the principles of Guided Pathways as a framework to improve student success.
 - Stated that as of January 3, 2020, the Foundation has already exceeded its FY20 goal by securing \$2.14 million in gifts and pledges from individuals, corporations, and foundations.
 - Mentioned the Foundation Board discussed an effort to strengthen the bylaws for increased organizational effectiveness and volunteer engagement. The Foundation plans to revise its bylaws at its May meeting.

7 b. President's Report

Discussion

Dr. Martin:

- Introduced Dr. Amir Law as MATC's new VP Enrollment Management, leading departments including Financial Aid, Career & Academic Assessment and Enrollment Services/Registration.
- Stated she continued my Guided Pathways Listening Session Tour this month by visiting each campus (West Allis was visited on February 26) and holding open forums so employees can hear directly from her and her team on issues and concerns related to Guided Pathways.

- Announced the college conducted a tabletop exercise on civil unrest. The simulation helped the college to plan and prepare for scenarios that could occur near or on MATC property this summer during the DNC.
- Attended the Achieving The Dream Conference week of February 17 with several MATC leaders. The conference provided an opportunity for collective learning on a national scale. Emerging trends from the conference included: Student Success is the initiative; Strategies for zero cost text books; Importance of a holistic approach to cultural competency, more intentional approaching for training.
- Reported on the visit of Dr. Gina Garcia who presented a workshop on Culturally Enhancing Practices in HIS's and gave a keynote address on a Becoming Hispanic Serving Institutions (HSI).
- Reported Dr. Garcia was in town to participate in the WisCape Advancing Equity in our Colleges and Universities conference held at Alverno College. Dr. Martin participated on an Executive Leadership Panel and highlighted many initiatives MATC is engaged in to help underrepresented students.
- Thanked Dr. Wilma Bonaparte for her efforts on the HIS initiative.
- Announced MATC's men's basketball team is now ranked first in the nation by NJCAA.

7 c. District Student Senate Report

Discussion

Mr. Donovan Hemphill:

- Announced he will be standing in as student representative due to the resignation of Mr. Randall Riley. Mr. Hemphill introduced himself as a current student, former Black Student Union (BSU) president, an active member of the organization, and member of student government.
- Reported the college's response to the communication deficit was to set up campus labs. Through use of this tool, students were able to engage on a much larger scale and student organizations have seen more student involvement. The Office of Student Life has been able to use this tool to communicate pertinent information to the students.
- Stated the Office of Student Life and the Marketing Department are working together to increase traffic to the student portal.

7 d. Milwaukee PBS General Manager's Report

Discussion

Mr. Bohdan Zachary was not present; the following are highlights of his written report:

- Mr. Zachary and MATC Board Chairperson Mark Foley were attending the annual American Public Television Stations (APTS) Public Media Summit in Washington. They will be visiting the offices of Gwen Moore; Jim Sensenbrenner; Tammy Baldwin and Ron Johnson and they will be lobbying for the continued financial support of funding public television and public media.
- This year's theme of the APTS Meeting is "The Power of Collaboration". Mr. Zachary has been invited to speak to the 300 General Managers and Board leaders and leaders of PBS and CPB about Milwaukee PBS' acclaimed "Kids In Crisis: You're Not Alone" documentary..
- Mr. Zachary will provide updates in March on Milwaukee PBS and its editorial partners covering the Democratic National Convention (DNC). Milwaukee PBS will also be home to the PBS NewsHour convention team.

7 e. Legislative Matters Report

Discussion

Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, gave an update (via telephone) on recent legislative matters impacting higher education such as:

- The Legislature passed a \$39.4 million package that would cut income taxes, expand a property tax break for businesses and reduce state tax debt, if signed by the Governor. The package would reduce income taxes by \$247.7 for an average cut of \$106 for calendar year 2020. Governor Evers had previously announced a special session to fund K-12 education at approximately the same level – about \$251.9 million – to fund educational costs, mental health, and equalization aid.
- Senate Bill 518/Assembly Bill 576 (Kooyenga/VanderMeer) relating to requirements for funeral director apprenticeships and licenses. Amended and passed Assembly Committee 9-0; Senate Committee 5-0. Passed both houses, Governor's signature pending.

7 f. Audit Advisory Report

Discussion

Mr. Jeff Hollow, VP Finance, presented the Audit Advisory Report as information.

ITEM 8. BOARD MONITORING

8 a. Enrollment Report

Information

Dr. Mohammad Dakwar, VP Learning and Dr. Law, presented the Enrollment Report as information via PowerPoint.

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8 b. Pathways Presentation

Information Dr. Dakwar and Mr. Brian Stout, Dean Community & Human Services presented the Pathways Presented as information via PowerPoint. Dr. Dakwar acknowledged Dr. Jennifer Mikulay, for her work behind the scenes with the presentations.

ITEM 9. NEW BUSINESS

There was no New Business.

ITEM 10. Future Agenda Items/Events

- 10 a. February 24 – 26, 2020, APTS Public Media Summit, Washington, DC**
- 10 b. March 24, 2020 MATC District Board Meeting 4:00 p.m. Downtown Milwaukee Campus, Board Room (M210)**
- 10 c. April 2-4, 2020 WTCDBA Spring Meeting Milwaukee Area Technical College (Milwaukee)**

ITEM 11 Adjournment

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Gwendolyn J. Green

On behalf of Board Secretary

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.