



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
September 24, 2019**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, September 24, 2019, and called to order by Chairperson Foley at 4:01 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Erica Case; David Dull; Mark Foley; Ashanti Hamilton; Citlali Mendieta Ramos; Lisa Olson; and Mary Scheibel.

Excused: Kahri Phelps Okoro and Ann Wilson.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Gwendolyn Green, Board Liaison, confirmed proper notice had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 2. COMMENTS FROM THE PUBLIC

Discussion No comments.

ITEM 3. APPROVAL OF MINUTES

C-1 Regular Board Meeting: August 27, 2019

Motion It was moved by Ms. Scheibel, seconded by Mr. Hamilton, to approve the minutes of the Regular Board Meeting: August 27, 2019.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- a. Bills – August 2019
- b. Financial Report August 2019
- c. Human Resources Report

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- d. Procurement Report**
- e. Annual Affirmative Action Report**

Motion It was moved by Dr. Olson, seconded by Ms. Scheibel, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. Resolution (F0105-09-19) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020D of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Mr. Hamilton, seconded by Dr. Olson, to approve Resolution (F0105-09-19) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020D of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2019-2020D.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Dull, Hamilton, Mendieta Ramos, Olson, Scheibel and Foley - 7

Noes: None.

- 5 b. Resolution (F0106-09-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Mr. Hamilton, seconded by Ms. Scheibel, to approve Resolution (F0106-09-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020E of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Dull, Hamilton, Mendieta Ramos, Olson, Scheibel, Case and Foley – 7

Noes: None.

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5 c. Resolution to Approve the Concept Review for the Associate Degree Program 10-502-X Aesthetician – Skin Care Therapist.

Motion It was moved by Ms. Case, seconded by Dr. Olson, to approve Resolution to Approve the Concept Review for the Associate Degree Program 10-502-X Aesthetician – Skin Care Therapist

Action Motion approved.

ITEM 6. Policy Approvals

- a. Handbook Policy – Progressive Discipline**
- b. Handbook Policy-Group Life Insurance**
- c. Handbook Policy-Paid Time-Off Benefits: Vacation**

Motion It was moved by Dr. Olson, seconded by Ms. Case to approve Handbook Policy-Progressive Discipline; Handbook Policy-Group Life Insurance; Handbook Policy-Paid Time-Off Benefits: Vacation.

Action Motion approved.

ITEM 7. Policy Reviews

- a. Handbook Policy – Appeal Process for Discipline, Discharge and Workplace Safety**
- b. Handbook Policy – Shared Governance**
- c. Policy A0120 – Policy Manual**
- d. Policy A0121 – Board Policy, Development, Procedures and Implementation**

Discussion Ms. Cheryl Zima, VP Human Resources, reviewed Handbook Policy-Appeal Process for Discipline, Discharge and Workplace Safety and Handbook Policy-Shared Governance; Ms. Falkenberg, VP General Counsel, reviewed Policy A0120-Policy and Policy A0121-Board Policy, Development, Procedures and Implementation.

ITEM 8. Reports

8 a. Chairperson’s Report

Discussion Chairperson Foley:

- Welcomed new board member Citlali Mendieta Ramos to the MATC District Board and stated the Wisconsin State Board approved her appointment on September 11.
- Announced the Association of Community College Trustees (ACCT) will hold their annual Leadership Congress in San

Francisco, CA on October 16-19 and four board members will be attending the conference.

- Stated there was still time to sign up for the Wisconsin Technical College District Boards Association (WTCDBA) Fall Meeting in Pewaukee, WI and encouraged board members to attend.
- Reported the board was working to schedule a retreat in November or December and stated a portion of the retreat will be dedicated to a work session on the new strategic plan and the other half to hearing the final Compensation Study recommendations.

8 b. President's Report

Dr. Martin presented her report earlier in the meeting to accommodate Dr. Mone's schedule.

Discussion Dr. Martin:

- Introduced Dr. Mark Mone, Chancellor, University of Wisconsin – Milwaukee who presented information on Higher Education Regional Alliance (HERA) via Power Point.
- Reported Congressman Bryan Steil visited the Oak Creek Campus on September 5 and the college had the opportunity to showcase the apprenticeships and highlight MATC's work with high schools, employers, incarcerated individuals and the Promise Program.
- Thanked Mr. Chris Haase, Instructor, Numerical Control, Mr. David Polk, Associate Dean, Apprenticeship, and Dr. Mark Felsheim, Campus Executive Director, Oak Creek for their help to make Congressman Steil's visit a success.

8 c. Milwaukee PBS General Manager's Report

Discussion Mr. Bohdan Zachary:

- Announced Milwaukee PBS hosted the Wisconsin LGBT Chamber of Commerce on September 13 as part of MATC's Diversity, Inclusion and Equity grant initiative. Mr. Zachary stated he, along with Dr. Vicki Martin, Dr. Wilma Bonaparte, and Dr. Lisa Conley, welcomed guests and a few MATC graduates to the event.
- Stated September is Suicide Prevention Month. The documentary Kids In Crisis, You're Not Alone, produced in partnership with USA Today-Wisconsin and the Milwaukee Journal Sentinel, was be shown to legislators at the State Capitol in Madison on September 25 and he and Dr. Martin along with producers Maryann Lazarski and Scottie Meyers were scheduled to attend the event. The film will also broadcast on the WORLD channel on September 30.

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- Reported Milwaukee PBS has collected warm winter wear for those in need as part of the Mittens and More campaign for over two decades. This year's goal is to get 10,000 or more mittens, scarves and hats.
- Invited the board to a special donor event hosted by Milwaukee PBS' Portia Young, the event celebrates the work of outstanding PBS newsmaker host Margaret Hoover, who will be making her first ever visit to Milwaukee on November 14.

8 d. Legislative Matters Report

Discussion Ms. Janice Falkenberg, VP, General Counsel, gave an update on recent legislative matters impacting higher education.

ITEM 9. BOARD MONITORING

9 a. Quality Review Process Update

Information Dr. Mohammad Dakwar, Provost, Amy Poshepny, Instructor, Barbering/Cosmetology, and Brian Stout, Dean, Community & Human Services presented the Quality Review Process Update as information.

9 b. Enrollment Report

Information Dr. Richard Busalacchi, Interim Vice President Student Services and Acting Vice President West Allis Campus presented the Enrollment Report as information.

9 c. Guided Pathways Update

Information Dr. Christine Manion, VP, Institutional Effectiveness presented the Guided Pathways Update as information.

9 d. Marketing Plan

Information Ms. Laura Bray, VP College Advancement, presented the Marketing Plan as information.

9 e. Annual Workforce Solutions Report

Information Ms. Bray, Ms. Lisa Reid, Director, Business Development, Ms. Monika Walloch, Director, Development and Laurie Kohel, Manager, Grants & Development presented the Annual Workforce Solutions Report as information.

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9 f. Annual Foundation & Grants Report

Information Ms. Bray presented the Annual Foundation & Grants Report as information.

ITEM 10. NEW BUSINESS

There was no New Business.

ITEM 11. Future Agenda Items/Events

- 11 a. October 16-19, 2019 ACCT Leadership Congress; San Francisco, CA**
- 11 b. October 22, 2019 MATC District Board Meeting 4:00 p.m. Downtown Milwaukee Campus, Board Room (M210)**
- 11 c. October 30 – November 2, 2019 WTCS Fall Meeting; Waukesha County Technical College, Pewaukee, WI**

Ms. Scheibel departed the meeting at 6:25 p.m.

ITEM 12. Adjournment

The meeting adjourned at 6:26 p.m.

Respectfully submitted,

Gwendolyn G. Green

On behalf of Board Secretary

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.