

## 2026-2027 SPECIAL CIRCUMSTANCES APPEAL FORM

The MATC Financial Aid Office recognizes that our students may have extenuating circumstances that affect their financial situation. If you believe the Free Application for Federal Student Aid (FAFSA) does not reflect an accurate financial picture, you may submit this request to have your FAFSA reviewed. Extenuating circumstances eligible for appeal can include change in marital status, separation from spouse, death of spouse or parent, unusual medical expenses, child and dependent care costs, etc. This form and requested documentation must be submitted **30 days prior** to the last day of classes for the current semester.

**PLEASE NOTE:** Electing to resign from employment or reduce working hours to attend college does NOT qualify as justification for a special circumstance appeal.

### STUDENT INFORMATION (Please print)

Student's Last Name	Student's First Name	Middle Initial	Student ID Number

### SECTION A: REASON FOR REDUCTION OF INCOME

Please choose applicable scenario(s):	Provide required documentation
<input type="checkbox"/> Change in marital status or separation from spouse	<ul style="list-style-type: none"> <li>Court document detailing divorce or separation. If no legal divorce or separation documentation is available, please provide proof of separate residence. This can include lease(s), mortgage(s), utility bill(s), etc.</li> <li>2024 Tax Return Transcripts OR signed copy of 2024 1040 Tax Return and Schedules</li> <li>2024 W-2 forms for each employer</li> </ul>
<input type="checkbox"/> Death of spouse or parent	<ul style="list-style-type: none"> <li>Death certificate/obituary</li> <li>2024 Tax Return Transcripts OR signed copy of 2024 1040 Tax Return and Schedules</li> <li>2024 W-2 forms for each employer</li> </ul>
<input type="checkbox"/> Significant change in income between 2024 and 2025	<ul style="list-style-type: none"> <li>2025 Tax Return Transcripts OR signed copy of 2025 1040 Tax Return and Schedules</li> <li>2025 W-2 forms for each employer</li> </ul>
<input type="checkbox"/> Significant change in income between 2024 and projected 2026 income	<ul style="list-style-type: none"> <li>2025 Tax Return Transcripts OR signed copy of 2025 1040 Tax Return and Schedules</li> <li>2025 W-2 forms for each employer</li> <li>Documentation of income in 2026. This can include:                             <ul style="list-style-type: none"> <li>The last two paystubs for all employment in 2026</li> <li>Unemployment payment history</li> <li>Termination letter from employer</li> <li>Any additional 2026 income-related documentation</li> </ul> </li> </ul>

### SECTION B: ADDITIONAL EXPENSES

Please choose applicable scenario(s):	Provide required documentation:
<input type="checkbox"/> Out-of-pocket medical or dental expenses	<ul style="list-style-type: none"> <li>Itemized spreadsheet totaling expenses</li> <li>Documentation supporting listed expenses not covered by insurance, health savings accounts, or flexible spending account</li> </ul>
<input type="checkbox"/> Private tuition expenses (excluding the student)	<ul style="list-style-type: none"> <li>Proof of tuition payments</li> <li>2024 Tax Return Transcripts OR signed copy of 2024 1040 Tax Return and Schedules</li> <li>2024 W-2 forms for each employer</li> </ul>
<input type="checkbox"/> Other	<ul style="list-style-type: none"> <li>Any documentation supporting significant additional expenses</li> </ul>

**STUDENT INFORMATION** (Please print)

Student's Last Name

Student's First Name

Middle Initial

Student ID Number

**SECTION C: PERSONAL STATEMENT**

Include a **signed and dated** statement that details the event(s) requiring a special circumstances appeal. Include any documentation supporting your financial situation. Please provide relevant dates and clearly identify the individual(s) to whom the narrative refers.

**SECTION D: READ AND SIGN**

**PLEASE NOTE:** A review of your circumstances does not guarantee additional financial aid funds and/or a change in your Student Aid Index (SAI). If you are in one of the situations below, completing the Special Circumstance process will **not** result in an increase in your financial aid eligibility:

- If your Student Aid Index (SAI) is already '0' or lower. This means you have received the maximum financial aid award based on the timing of your financial aid application.
- If you have reached the maximum lifetime amounts for loans and other federal grant funds based on federal limits. Upon receipt of all required documentation, appeals will be reviewed by the Financial Aid Office to determine if the circumstances comply with the Department of Education's regulations governing special circumstances appeals. During peak times, please allow 4 - 6 weeks for processing.

**CERTIFICATION AND SIGNATURE**

By signing this document, the student certifies that all information provided is complete and correct. The student must sign and date.

**(Electronic/typed signatures are not accepted)**

Student's Signature (Required)

Date

**WARNING:** If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both