

**Departmental/Challenge Exam**

**Approved by:** Dr. Rebecca Garcia Sanchez

**Last updated:** 3/4/2025

**Health Services Coordination I  
HSM-130, 3 CR**

Students can attempt a Challenge Exam (test out of a course) once per calendar year to earn college credit. A nonrefundable fee must be paid in advance. **Steps to Begin:**

1. Students **email** CPLE at [cple@matc.edu](mailto:cple@matc.edu) with:
  - Name
  - Student ID#
  - Course information (e.g., ENG-201)
2. A CPLE Specialist will notify the student when the fee is posted
3. **Pay** the [nonrefundable fee](#) and obtain a receipt using one of the following methods:
  - In person at any MATC cashier's office
  - Online via [Self-Service](#)
4. **Contact** the [test administrator](#) (see below) to schedule the exam and provide the payment receipt
5. After the exam, the administrator reviews scores with students and submits the **CPLE Request Form** to [cple@matc.edu](mailto:cple@matc.edu), regardless of the outcome
6. Next Steps:
  - **If the required score is met**, credit(s) will be awarded, and the student's program plan will be updated
  - **If the required score is not met**, students should consult their [Pathway Advisor](#) for further guidance

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### **Exam Information**

1. **Course title, number & credit value:**
  - a. Health Services Coordination I, HSM-130, 3 CR
2. **The test expectancy/summary:**
  - a. Candidate must demonstrate the competencies within COS. Multiple choice, short response, matching, essay. Not timed.
3. **Passing score:**
  - a. 82%
4. **Contact the Test administrator for testing (name, number, email, room location):**
  - a. Dr. Rebecca Garcia Sanchez, 414-297-7163, [garciaara@matc.edu](mailto:garciaara@matc.edu), administration via online format only