



## TRANSCRIPT TRANSLATION / EVALUATION

Foreign transcripts need to be **translated and evaluated**. It is the responsibility of the applicant to have the transcript translated to English and officially evaluated\* (see back). Applicants may use one of the following organizations:

### Educational Credential Evaluators, Inc. (Evaluation only)

P O Box 514070  
Milwaukee, WI 53203-3470  
Phone: 414-289-3400  
Fax: 414-289-3411  
Website: [www.ece.org](http://www.ece.org)

### International Institute of Wisconsin (Translation only)

1110 N Old World Third St  
Milwaukee, WI 53203  
Phone: 414-225-6220

### Josef Silny & Associates, Inc. (Translation and Evaluation)

International Education Consultants  
7101 SW 102 Avenue  
Miami, FL 33173  
Phone: 305-273-1616  
Fax: 305-273-1338  
E-Mail: [info@silny.com](mailto:info@silny.com)  
Website: [www.jsilny.com](http://www.jsilny.com)

### AACRAO

Foreign Education Credential Service (**Evaluation only**)  
American Association of Collegiate Registrars and Admissions Officers (AACRAO)  
Office of International Education Services  
One Dupont Circle, NW, Suite #520  
Washington, DC 20036-1135  
Phone: 202-296-3359  
Fax: 202-822-3940  
E-Mail: [oies@aacrao.org](mailto:oies@aacrao.org)  
Website: [aacrao.org/credential/institutional.htm](http://aacrao.org/credential/institutional.htm)

### **For more information contact: The International Student Admissions Office**

Milwaukee Area Technical College  
700 W State St  
Milwaukee, WI 53233  
Phone: 414-297-6000  
Fax: 414-297-7999  
E-Mail: [info@matc.edu](mailto:info@matc.edu)  
Or MATC's Office of Bilingual Education, 414-297-7801

Downtown Milwaukee Campus  
700 West State Street  
Milwaukee, WI 53233-1443

Mequon Campus  
5555 West Highland Road  
Mequon, WI 53092-1143

Oak Creek Campus  
6665 South Howell Avenue  
Oak Creek, WI 53154-1107

West Allis Campus  
1200 South 71st Street  
West Allis, WI 53214-3110



## TYPES OF EVALUATION

### General Evaluation

This is also called a 'Document by Document' evaluation and is used to verify that one has a degree from either a high school or a college/university. This evaluation names and describes all diplomas, certificates, degrees, and periods of education or training, and gives U.S. equivalencies for each.

### University and Post-Secondary Course-by-Course Evaluation

MATC's policy requires that all college and university transcripts be evaluated course by course. This evaluation gives course, grade, and credit equivalents in U.S. terms. It is required to transfer credits to MATC or to be considered for a waiver of the college's placement test.

### High School Course-by Course Evaluation

This evaluation lists high school courses taken, equivalent U.S. high school units, and equivalent U.S. grades. A high school course by course evaluation is required for those programs requiring high school course prerequisites.

The MATC programs listed below require high school course-by-course evaluations:

Air Conditioning & Refrigeration Technology	Fire Science
Anesthesia Technology	Industrial Engineering Technician
Architectural Technology	IT Information Systems Security Specialist
Aviation Technician-Airframe	IT Microcomputer Specialist
Aviation Technician-Powerplant	IT Network Specialist
Biomedical Electronics Technology	IT Programmer/Analyst
Cardiovascular Technology-Invasive	Materials Technology
Cardiovascular Technology-Echocardiography	Mechanical Design Technician
Chemical Technician	Medical Assistant
Civil Engineering Technology	Nursing LPN-RN Educational Progression
Clinical Laboratory Technology	Occupational Therapy Assistant
Computer Electronics Technology	Practical Nursing
Dental Hygiene	Physical Therapy Assistant
Dietetic Technician	Radiography
Electronic Engineering Technology	Registered Nursing
Electronic Engineering Technology (2+2)-MSOE	Renal Dialysis Technician
Electronic Technology	Respiratory Care
Electronic Technology-Communications	Surgical Technology
Industrial Controls and Automation	Television and Video Production
Environmental & Pollution Control Technology	Welding Technology